

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 27th February, 2019 at 7.00 pm.

Present: Councillors: Alderton, Mrs Kelly, Lock, Mrs Mills, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Mrs Thurlow, Wilson. Ward Councillor: Lisseter.

Parishioners present: Two.

The Clerk recorded the minutes.

19/025 Apologies: Ward Councillors: Mrs Evison and Owen.

19/026 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No.15 - 19/038 - Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No.15 - 19/038 - Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No.15 - 19/038 - Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Thurlow	Item No.17 - 19/040 - Non-pecuniary - GLAC/Committee Member

19/027 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 23rd January, 2019, be approved and signed as a correct record (proposed Cllr Mrs Mills/seconded Cllr Alderton).

19/028 Police Report – Updates for East Wolds/Coastal and Driffield/Rural for January, 2019 were noted.

19/029 Flag Competition – It was agreed to bring forward agenda item 27. Cllr Teare introduced Di Calver who had volunteered to assist in organising the competition. Cllr Teare handed out a coloured version of the information, previously circulated to Councillors, which outlined the proposals for the competition. The closing date for entries was to be the 7th June, 2019. The competition was open to children in the Parish with two categories: ages 5 to 10 and 11 to 18. The Parish Council was to choose three designs from each category, with the six shortlisted designs to go to a public vote at the Village Show on the 28th July, 2019. Prize money for a shortlisted design was £10, with £30 for the chosen flag. A budget of £500 was agreed (proposed Cllr Teare/seconded Cllr Mrs Simpson). Any costs regarding copyright would be subject to a separate approval.

19/030 Public Participation – Paul Lisseter referred to his request, that given the relative importance of the Cranswick conservation area and also the pressures it had come under recently, he wondered if the Parish Council felt that an updated appraisal should be requested from the East Riding of Yorkshire Council.

19/031 Planning Matters – The following decisions were noted:

- (a) **18/03802/PLF:** Erection of single storey extension to side and rear, 26 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – Approved – 4 Conditions.
- (b) **18/04169/TCA:** CRANSWICK CONSERVATION AREA - Fell two Hawthorn trees, as both trees are in poor health with die back evident, neighbour has also expressed concern – Dawndale, 12 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Tree Works in Conservation Area – No Objections.
- (c) **DC/19/0016/TDD:** CRANSWICK CONSERVATION AREA – Fell dangerous tree – Horse Chestnut (T24) – large cavity on top of major junction at 5m – previously inspected – tree in decline, lost limbs, to

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south side, opening up canopy in the gales. Foliage and bark presence of bleeding canker, without cracking and minor stem bleeds – Prior Notice to fell exempt under the terms of the Town and Country Planning (Tree Preservation) (England) Regulations 2012 Part (Exemptions) trees which are ‘dead’ or ‘dangerous’ – Requirement to plant a replacement tree in first available planting season October – March.

- (d) **18/03902/PLF:** Change of use of agricultural building to stable block and part of agricultural land to equestrian use and construction of a manege for private use, Land South of 7 Sheepman Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9RA – Full Planning Permission – Approved – 4 Conditions.
- (e) **18/04001/PLF:** Erection of extensions to the side and rear with porch to front and erection of garage/garden room to rear, 11 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – Approved – 3 Conditions.
- (f) **18/03359/PLF:** Erection of a holiday let unit, Land North West of Mill Lodge, Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Full Planning Permission – Application Withdrawn.
- (g) **19/00150/TCA:** HUTTON CONSERVATION AREA - T1 Cherry: fell. T2 Cypress: fell. G1 Cypress; remove 3 No stems. Trees are too close to house and are causing subsidence. Elm Cottage, 13 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Tree Works in Conservation Areas – No Objections.

19/032 Planning Applications:

- (a) **19/00022/OUT:** Outline - Erection of a dwelling with double garage (all matters reserved). Land North of 85 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Outline Planning Permission – **Resolved** – To object to the application as (a) access to the site for a vehicle would be difficult and (b) there would be poor visibility for a driver of a vehicle when leaving the site to join Main Street (proposed Cllr Richardson/seconded Cllr Alderton).
- (b) **19/00316/TCA:** CRANSWICK CONSERVATION AREA - Fell Fir tree as grown too large for its location. Monks Walk, 8 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Tree Works in Conservation Area – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Thompson).
- (c) **19/00278/PLF:** Erection of single storey extension to side, erection of storage building to rear, demolition of garage and store to rear and conversion of former club facility to accommodate an additional 7 bedrooms, in conjunction with existing B and B with associated internal and external alterations at the White Horse Inn, 51 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QN – Full Planning Permission – Cllr Sibley-Calder considered this posed similar access/visibility issues as the earlier application which the Council objected to. Cllr Poolford considered this to be a different situation, as the access to the proposed site was currently used on a regular basis for deliveries to the White Horse and for access to the Bowls Club. Cllr Thompson considered the proposed accommodation would improve and support the tourist aspect for the area. It was **Resolved** – Not to object to the application (proposed Cllr Teare/seconded Cllr Poolford).
- (d) **19/00250/PLF:** Erection of single storey detached dwelling and installation of 2.4m high acoustic perimeter fencing to Eastern boundary. The Sidings, Station Yard Close, Hutton Cranswick, YO25 9LN – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Wilson).

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- (e) **19/00446/PLB:** Installation of a white oak staircase to replace existing staircase to kitchen/dining room. Ivy House Farm, 14 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Listed Building Consent – **Resolved** - No Objections (proposed Cllr Thompson/seconded Cllr Swan).

19/033 Representatives' reports:

In Bloom – The 2018 Annual Report, Statement of Accounts for the year ending 31st December, 2018, and the Minutes of the 2019 Annual General Meeting were noted. Cllr Mrs Simpson reported two new members had joined the Team. At the station, new planters and an additional water butt were due from Northern. The shelters were also to be renewed. There was no further news on the ticket machine.

Cllr Mrs Simpson had made an inspection of some of the street furniture and had identified that a number of seats needed repainting. It was agreed the work be carried out (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).

19/034 Play Area – Following consideration of a number of options for a new see-saw, the Schoolchildren had chosen the 4m long Robina see-saw. The result of the Annual Inspection of the play area was considered and noted. It was **Resolved** – (a) To accept the quotation for the see-saw chosen by the Schoolchildren (proposed Cllr Swan/seconded Cllr Mrs Kelly) and (b) The Clerk was to obtain quotes for repairs identified in the inspection report (proposed Cllr Thompson/seconded Cllr Richardson).

19/035 Community Safety – A resident had complained about dog fouling in Reynards Close. Appropriate signage would be placed in the area reminding dog owners to act responsibly. Cllr Thompson reported that dog fouling was very bad on the public footpath and area close by, on the footpath running along Scurf Dyke.

The Parish Council recognised most dog owners are responsible and do pick up after their pets, it was only a small group of people that chose to ignore the rules and make the village a dirty place to live in.

19/036 Clerk's report:

- (a) **Re-installation of the circular memorial seat** – It was agreed that the seat be placed around the stump of the felled chestnut tree (proposed Cllr Poolford/seconded Cllr Mrs Mills).
- (b) **Defibrillator** – Cllr Sibley Calder had installed new pads on the defibrillator.
- (c) **RFO Training** – The Clerk gave feedback on the event.
- (d) **Winter Service Maintenance** – It was noted Highways had replenished empty salt bins on The Green, Reynards Close and Station Road.

19/037 Allotments – Cllr Poolford reported there were 4 vacant plots.

19/038 HCRSA – Cllr Swan attended the SRA meeting held on the 11th February, 2019 and reported the following; the Treasurer had reported a healthy financial position, the groundsman was to inspect the state of the pitches, there was a need for improved collaboration between cricket teams, a Have a Go Night was planned for the 12th July, 2019, all risk assessments had been reviewed and no issues found. A cost estimate for the new development was awaited.

19/039 Centenary Wood – Cllr Poolford reported that tree/hedge works at the Northern side of the Wood had been completed. Log piles had been created to increase habitats for wildlife. Visitors to the Wood had been asked not to remove any of the logs. It was planned to plant ground elder and wild garlic. It was noted the Scouts were to erect bird boxes around Easter time.

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19/040 Gatehouse Lake – The Minutes of the Meeting held on the 9th January, 2019 were received (proposed Cllr Mrs Mills/seconded Cllr Swan). The revised Lease was not accepted as it did not include a schedule of maintenance work to show what each party was responsible for.

Cllr Alderton had provided a comprehensive photographic record of the Lake to form a Schedule of Condition.

The Council had concerns on the amount of tree lopping that the Club had carried out. This had been done without permission of the Committee or the Parish Council. It was **Resolved** – That the Club be asked to explain its actions.

Cllr Richardson gave feedback on matters discussed at the Committee Meeting held on the 13th February, 2019.

19/041 Parish Plan – Cllr Teare reported the team has consulted with the following groups: Senior Youth Club, Women's Institute and 58 local businesses – their replies were being fed into the main report. The team was working with Cllr Sibley-Calder on Health issues. ERYC had replied on wraparound and holiday childcare provision in Hutton Cranswick. This would be circulated to councillors. The primary school would be asked to carry out a survey of demand with parents. The team attended the Housing open afternoon at the WI Hall.

19/042 North Holderness Community Transport (H.A.R.T) – It was **Resolved** – That at present, not to support the request from HART (proposed Cllr Mrs Thurlow/seconded Cllr Wilson).

19/043 Public Consultation - Draft Planning Enforcement Plan – The Council had no comments at present.

19/044 Local and Parish Elections 2nd May, 2019 – The arrangements for the Election was noted, in particular that the deadline for the return of a nomination form was 4.00 pm on the 3rd April, 2019, and had to be delivered by hand to Electoral Services, County Hall, Beverley.

19/045 Village Taskforce Walkabout 2019 – A walkabout around the Village, with representatives from Highways, was planned for the 30th April, 2019. It would give the Parish Council an opportunity to identify work that needed to be done to include: minor pothole repairs, street asset painting, sign repair and washing, and any overgrown vegetation that needs to be cut back. Highways will also give guidance on signage to promote any village fund raising events.

Highways would not be able to carry out all requests, due to budget constraints.

Cllrs Poolford, Richardson and Teare agreed to represent the Council at the walkabout.

Cllr Lisseter would attend, if time allowed.

19/046 Asset Register – A review of the Asset Register was considered and approved subject to inclusion of the BT phone box and a number of corrections to the register (proposed Cllr Thompson/seconded Cllr Poolford).

19/047 2019 Village Show – Cllr Teare reported the Village Show group met on 25th February, 2019. The 2018 Show had turned in a surplus funds, despite the weather and the reduced activities. A budget was set for the 2019 Show. Details of the Show schedule and programme would be online and in The Bulletin. The budget and programme would be made available to Councillors.

19/048 Communication Strategy – An update from Cllr Swan was noted.

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19/049 Payment of accounts, monthly budget report:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3323	Hutton Cranswick Methodist Chapel	Hire of Hall: 13/2/19 GHIL Committee meeting; 27/2/19 PC meeting	18.00		18.00
3324	Richard Lancaster	Centenary wood: Woodland Assessment and Management Plan (18/215)	500.00		500.00
3325	Opus Energy	Pond - Electricity standing charge to 31st January, 2019	14.57	0.73	15.30
3326	T. Eling Landscapes and Garden Services	Centenary Wood: Pruning trees during January/February 2019 (19CW/ 003)	1440.00	288.00	1728.00
3327	Administration	Salary and expenses	382.66		382.66
3328	Cardiac Science Holdings (UK) Ltd	Pads for defibrillator	97.95	19.59	117.54
3329	Fields in Trust	Annual subscription	65.00		65.00
3330	M. Teare	Parish Plan - postal costs re write-out to local businesses (18/144)	29.00		29.00
Total			2547.18	308.32	2855.50

Resolved – To approve payment of accounts, as presented. The bank account balances and the Monthly budget report were noted (proposed Cllr Swan/seconded Cllr Wilson).

19/050 To consider payment of invoices following publication of the agenda – It was **Resolved** – To allow The Clerk to make payment of invoices received between the publication of the agenda and the date of the Meeting. The payment was to be reported at the Meeting and recorded in the Minutes of the following Meeting (proposed Cllr Mrs Mills/seconded Cllr Teare).

19/051 Correspondence - The following correspondence was received and noted: -

- (a) Village Halls Week – 22nd to 28th January, 2019.
- (b) Hornsea Four Offshore Wind Farm – proposed consultation meeting dates 11th to 15th March, 2019.
- (c) NALC open letter to councillors, January, 2019.
- (d) ERNLLCA – Code of Conduct Review.
- (e) Committee for Standards in Public Life – e-mail from Head of Legal and Democratic Services.
- (f) ERNLLCA Newsletter, January, 2019.
- (g) Lissett Wind Farm Community Fund – 1st February, 2019 to 30th April, 2019.
- (h) Humber Acute Services Review - Invitation to Patient Involvement Workshops.
- (i) Royal Society for the Prevention of Accidents - Advanced Drivers and Riders – Training.
- (j) East Riding of Yorkshire Council: Town and Parish Council Communication Review Panel Report.
- (k) Hutton Cranswick Conservation Area – It was **Resolved** – To request the East Riding of Yorkshire Council to review and update the appraisal of the Conservation Area (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).
- (l) Cranswick Level Crossing - full barrier crossing.
- (m) Temporary Road Closure - part of Southgate, Hutton Cranswick.

19/052 Next Meeting – It was agreed the next meeting was to be held on the 27th March, 2019 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.15 pm.

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