

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 22<sup>nd</sup> March, 2017 at 7.00 pm.

**Present:** Councillors Mrs Johnson, Mrs Mills, Poolford, Richardson (in the Chair), Sibley-Calder, Swan, Mrs Taylor, Thompson, Mrs Thurlow, Wilson.

Ward Councillor Lisseter

**Parishioners present:** Six

The clerk recorded the minutes.

**17/057 Apologies:** Councillors, Scullion Mrs Simpson,  
Ward Councillors Mrs Evison, Owen.

#### 17/058 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Johnson	Item No 16, 17	Non-pecuniary - Committee Member
Cllr Mrs Johnson	Item No 29	Pecuniary - spouse to stall holder at the Show
Cllr Mrs Mills	Item No 15, 23	Non-pecuniary - HCSRA Committee Member
Cllr Mrs Thurlow	Item No 17	Non-pecuniary - GLAC/Committee Member

**17/059 Minutes - Resolved** - That the minutes of the meeting of the Council held on 22<sup>nd</sup> February, 2017 be approved and signed as a correct record (proposed Cllr Mrs Johnson/seconded Cllr Mrs Mills).

**17/060 Co-option of Councillors - Resolved** - To co-opt Martin Lock (proposed Cllr Swan/seconded Cllr Mrs Mills).

**17/061 Police Report - Noted** the East Wolds and Coastal and the Driffeld and Rural updates' for February, 2017.

#### 17/062 Public Participation:

- (a) Mrs Waites, representing a number of Cranswick bus shelter users, requested that the Council consider the petition previously submitted. The shelter was unacceptable in terms of seating space, protection against bad weather and poor visibility. Mrs Waites suggested replacing the shelter with one similar to the one at Burton Agnes.
- (b) Ben Thurlow reported the jute matting had been laid. An event at the SRA on the 15<sup>th</sup> March, 2017 had been well supported with over 30 anglers interested in joining a new club to be based at the Gatehouse Lake. Ben was meeting a bank on the 23<sup>rd</sup> March, 2017. Ben requested a meeting of the Gatehouse Lake Management Committee be arranged for April, 2017.
- (c) Mike Wardell referred to a report provided to the Council from the SRA on the future for the Association, the condition of the clubhouse and the potential for growth and expansion of the facility. Mike did not underestimate the significant amount of work that would be required in realising any development. However, before exploring the feasibility of growth and expansion, the SRA would need certainty that the Council agreed to the idea in principle. The SRA was to manage the process through a dedicated new Sub-Committee with a seat on the Committee for a representative of the Council.

Signed.....Date.....

- (d) Maura Bond, representing the Village Show Committee, referred to a request for financial support for the Village Show planned for 29<sup>th</sup> July, 2017. The Show had been recognised as a success and a way to foster a stronger community spirit in the village. The Committee planned to attract more visitors by providing more entertainment and activities. The Show was to remain free to visitors. The Committee aimed to get to a point of self-funding through sponsorship and money raising events. Maura outlined the current financial pressures faced by the Committee and what the Committee was looking at for the Council to fund. Year on year the level of funding requested from the Council had reduced as a percentage of the total cost of the Show.

**17/063 Planning Matters** - The following decisions were noted.

- (a) **16/03711/PLF** - Change of use of former airfield to Use Class B8 (storage only), Cranswick Caravan Storage Limited, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – **Approved – 5 conditions**.
- (b) **17/00166/PLF** - Erection of two storey extension to rear, single storey extension to side following demolition of existing, installation of 3 velux roof tunnels and frosted window to side at first floor, 15 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – **Approved – 2 conditions**.

**17/064 Planning Applications:**

- (a) **17/01430/CLE** - Certificate of Lawfulness for use of land and building as industrial, Flex A Duct, Bramble Lodge, Station Road, Hutton Cranswick, East Riding Of Yorkshire, YO25 9QZ – ERYC Appeal Case Number 16/00076/NONDET – Planning Inspectorate Reference APP/E2001/X/16/3165075 – Planning Appeal – Starting Date 14<sup>th</sup> February, 2017 - **Noted** - The previous objection (minute 16/156(B) refers) and - **Resolved** - That no further comments were to be submitted to the Inspectorate.
- (b) **17/00624/PLF** - Erection of a grain store, Land South East of Old Sunderlandwick Farm, Old Sunderlandwick Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9AD - Full Planning Permission - **Resolved** - No objections (proposed Cllr Poolford/seconded Cllr Thompson).

**17/065 Representatives' reports** - No matters to report this month.

**17/066 Play Area** - Consideration was given to three quotations received for equipment as a replacement for the multi climber. It was agreed the clerk seek revised quotation to include a price for wet pour safety surface. Feedback on suitable equipment for younger children had been received from the playgroup and childminders Groups and was noted. The clerk was to submit the 'Awards for All Grant', End of grant report in relation to the roundabout to the Big Lottery Investment team.

**17/067 Community Safety Strategy** - Traffic congestion around the school at school start and finish times was becoming difficult to manage. An arrangement had been made for traffic enforcement officers to be present around peak times. Cllr Poolford reported the large bough on the horse chestnut tree opposite 67 Main Street appeared to be in a dangerous condition. The clerk was to seek a view from the East Riding Tree officer.

**17/068 Garden Allotments** - No matters to report.

**17/069 HCSRA Report** - No matters to report as neither representative was able to attend the SRA meeting.

Signed.....Date.....

**17/070 Centenary Wood** - The Council received the minutes of the Centenary Wood Committee meeting held on the 6<sup>th</sup> February, 2017. The draft minutes of the Committee meeting held on the 6<sup>th</sup> March, 2017 were noted. The maintenance work approved at the last meeting had been completed by 3<sup>rd</sup> March, 2017 - **Resolved** - To re-instate the maintenance contract (minute 16/057 refers) (proposed Cllr Poolford/seconded Cllr Swan).

Representatives of Northern Powergrid Ltd had sought tree and vegetation clearance consent. A risk assessment had indicated that in order to obtain a ten year resilience, a number of trees either needed felling or reducing to below the power line height - **Resolved** - To inform Northern Powergrid Ltd that the trees identified be reduced in height and not felled (proposed Cllr Richardson/seconded Cllr Thompson).

**17/071 Gatehouse Lake** - Cllr Mrs Johnson reported the maintenance work to trees and shrubs approved at the last meeting had been carried out and completed by 3<sup>rd</sup> March, 2017. Cllr Richardson suggested, that subject to careful planning, so as not to interfere with the recent improvements carried out to the trees and shrubs, the hedge on the SRA boundary could be controlled by laying. This could be done by arranging a hedge laying competition with a modest price (a £100.00 prize).

**17/072 War Memorial** - No matters to report.

**17/073 Community Emergency Plan** - Cllr Richardson and Cllr Sibley-Calder had revised the Plan. The clerk would provide a copy of the Plan to Councillors and the East Riding of Yorkshire Council Emergency planning Team.

**17/074 Bus Shelter** - Taking into account the representation made earlier in the meeting (minute 17/062(a) refers) it was **Resolved** - To explore the potential of replacing the existing bus shelter with a more suitable shelter (proposed Cllr Richardson/seconded Cllr Thompson).

**17/075 Hutton Cranswick Relief in Need** - Cllr Sibley-Calder reported that the balance in the bank account had been confirmed. The surrender value of shares held by the charity was proving more difficult to establish. Once determined, the shares would be cashed-in, transferred to the bank account, the money spent on an appropriate cause in accordance with the charity disposal criteria, the bank account closed which would allow the charity to be closed.

**17/076 Village Taskforce Walkabouts 2017/18** - Cllrs Richardson, Poolford and Mrs Simpson would attend the walkabout planned for the 21<sup>st</sup> June, 2017. Cllr Thompson asked that the East Riding of Yorkshire Council be requested to consider providing a Stop sign on the Megginson Turnpike road at the junction with Station Road/Stockbridge Lane.

**17/077 To consider a report on the future of the SRA** - Taking into account the SRA Future Use report and the representation made earlier in the meeting (minute 17/062(c) refers) it was **Resolved** - That the Council supports the SRA in exploring future development proposals and that a representative from the Council joins the SRA Development Sub-Committee (proposed Cllr Thompson/seconded Cllr Poolford).

**17/078 Correspondence from East Wolds and Coastal Ward Members** - Ward Councillors had sought views from parish councils as to their interest in attending an event to discuss common concerns - **Resolved** - To support the event, Cllr Richardson to attend (proposed Cllr Richardson/seconded Cllr Wilson).

Signed.....Date.....

**17/079 To consider information on the Adoption of the Annual Return** - ENLCCA had provided useful guidance and an explanation of the responsibilities of Councillors in satisfying themselves with the governance arrangements for their Council's financial management. The internal auditor had provided the notice of records required for the year ending 31<sup>st</sup> March, 2017 audit. The clerk informed the Council that in terms of the budget, evidence had to be submitted of periodic monitoring with a minute reference. It was noted that the monitoring reports submitted to the September, October and December meetings' had been considered and accepted by the Council but no formal minute had been recorded. The Clerk would ensure an appropriate record would be made in future. The Council received and accepted the 2016/17 year end monitoring report as presented.

**17/080 To consider the Partnership Agreement with East Riding of Yorkshire Council in relation to the Local Paths Partnership Grant and the maintenance charges for 2017/18 - Resolved** - (a) To enter into the Partnership Agreement with the East Riding of Yorkshire Council and (b) to accept the quotations for carrying out the maintenance work as presented (proposed Cllr Poolford/seconded Cllr Sibley-Calder).

**17/081 To receive a report on Footpaths** - Cllr Poolford had walked the parish footpaths and provided a schedule of their current condition and recommendations of maintenance work that was required. There were two general issues of concern; dog fouling and on some paths users 'wandering' from the designated route - **Resolved** - To undertake the maintenance works as recommended (proposed Cllr Richardson/seconded Cllr Swan).

**17/082 To receive a report on the adoption of the public payphone on Church Street, Hutton** - A decision on the adoption of the payphone was pending from BT. A quotation for re-painting the payphone had been received in the sum of £210.00 - **Resolved** - To accept the quotation, but not to undertake the work until the payphone was in Council ownership (proposed Cllr Richardson/seconded Cllr Poolford).

**17/083 To consider a request received from the Village Show organising committee** - Taking into account the request received from the Village Show Committee and representation made earlier in the meeting on behalf of the Committee (minute 17/062(d) refers) it was **Resolved** - To defer a decision on the Committee's request for financial assistance pending receipt of further supporting information, including a copy of the 2016 accounts and a business case for this year's Show. The Council supported the Show, but required a better understanding of the financial position and funding issues.

**17/084 Payment of accounts.**

Cheque No	Name	Details	VAT	Total Inc VAT
3077	Hutton Cranswick Methodist Chapel	Hire of Hall: 2nd February, 2017 - PC meeting		14.00
3078	T. Eling Landscapes and Garden Services	Remove fallen tree; maintenance in Centenary Wood	78.00	468.00
3079	Autela Group Limited	Payroll and auto pension enrolment assessment		38.55
3080	Fields in Trust	Membership fee		50.00
3081	HMRC	PAYE/NIC Liability - 06/01/2017 - 05/04/2017		264.00
3082	Administration	Salary and expenses		369.96
3083	Yorkshire Water	Water consumption - Village Pond - 1-Jan-17 to 8-Mar-17		4.27
<b>Total</b>	-	-	<b>78.00</b>	<b>1194.78</b>

**Resolved** - To approve payment of accounts as presented (proposed Cllr Thompson/seconded Cllr Mrs Mills).

Signed.....Date.....

**17/085 Correspondence** - The following correspondence was received and noted:

- (a) ERNLLCA February, 2017, Newsletter.
- (b) Local Plan Newsletter Winter 2017.
- (c) Healthwatch East Riding of Yorkshire – e-mail from the Chairman of the Independent Strategic Advisory Board
- (d) E-mail from East Riding of Yorkshire Council’s Head of Planning and Development Management regarding Changes to planning application publicity WEF 1<sup>st</sup> April, 2017.
- (e) ERNLLCA - Children's Play Areas – petition.
- (f) ERNLLCA - Devolution and the voluntary sector.
- (g) Joint Local Access Forum Agenda- 15<sup>th</sup> March, 2017.
- (h) Tesco Bags of Help Funding – New Criteria.
- (i) Third Party Recycling Credits July - December, 2016 – tonnages.
- (j) Community Transport Strategy Launch Event.
- (k) Estuary TV March, 2017.
- (l) Yorkshire Water – Garden Allotments – changes in water industry.
- (m) Yorkshire Water – Village Pond – changes in water industry.
- (n) Greggs Foundation - Local Community Projects Fund.
- (o) Sport England - Opportunity Fund – mental wellbeing and/or individual development and social and community development.
- (p) Sport England - Potentials Fund - engage 10 to 14 year olds; Young people whose mental and emotional wellbeing may be vulnerable.

**17/086 Business Reserve Account – Resolved** – to defer a decision on the allocation of the monies held in the account to the April, 2017 meeting.

**17/087 Next Meeting** - It was agreed the next meeting would be held on the 26<sup>th</sup> April, 2017 at 7.00 pm, at the Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the meeting closed at 9.00 pm.

Signed.....Date.....