

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 28th March, 2018 at 7.00 pm.

Present: Councillors: Lock, Mrs Mills, Poolford, Richardson (in the Chair), Mrs Simpson, Swan, Teare, Wilson.
Ward Councillor: Lisseter.

Parishioners present: One

The Clerk recorded the minutes.

18/048 Apologies: Councillors: Sibley-Calder, Thompson, Mrs Thurlow, Ward Councillors: Mrs Evison, and Owen.

18/049 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No 15	Non-pecuniary - HCSRA Committee Member.
Cllr Richardson	Item No 9 (a) and (b)	Non-pecuniary/prejudicial – Owner of adjoining land
Cllr Mrs Simpson	Item No 15	Non-pecuniary - HCSRA Committee Member.

Cllr Mrs Simpson agreed to take the Chair for items 9(a) and (b) (minute 18/055 refers).

18/050 Minutes - Resolved – That the Minutes of the Meeting of the Council held on the 28th February, 2018 be approved and signed as a correct record (proposed Cllr Teare/seconded Cllr Wilson).

18/051 Membership – There remained 2 vacancies.

18/052 Police Report – Noted the East Wolds and Coastal and the Driffield and Rural updates' for January, 2018 and February, 2018. Key issues were to be reported in the Bulletin.

18/053 Public Participation – The developer of planning application 18/00718 (Land North of The Pack Horse Inn) gave some background information regarding; his development company; the proposed application and the work undertaken to date.

Cllr Lisseter gave an update on; parking enforcement on Main Street; a community speed detector scheme; and his thoughts on the election of a new East Riding of Yorkshire Council Leader in 2019.

18/054 Planning Matters – The following decisions were noted:

- (a) **18/00439/TCA: HUTTON CONSERVATION AREA:** Scots pine: fell, Norway spruce: fell - leaning towards footpath and have outgrown location, 14 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Tree Works in Conservation Area – No Objections.
- (b) **17/04088/OUT OUTLINE:** Erection of a new sports hall and changing facilities to be used, in conjunction with the existing pitches and facilities (Layout and Scale to be considered) at Hutton Cranswick Sports and Recreation Association, Hutton Cranswick Sports Field, Rotsea Lane, Hutton, East Riding of Yorkshire, YO25 9ES – Outline Planning Permission – Approved – 7 Conditions.

Signed.....Date.....

18/055 Planning Applications: Cllr Richardson left the room and took no part in the discussion of the planning applications. Cllr Mrs Simpson took the Chair.

- (a) **18/00718/PLF:** Erection of 5 dwellings with garages and improvements to access, following part demolition of existing public house, Land North of The Pack Horse Inn, 93 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – **Resolved** – No Objection (proposed Cllr Lock/seconded Cllr Swan).
- (b) **18/00455/PLF:** Erection of 16 dwellings and associated infrastructure, Land West of Simpson Civil Engineering Ltd, Main Street, Hutton Cranswick, East Riding of Yorkshire – Full Planning Permission – **Resolved** – Object: concern that the scale is excessive, in that the development does not have sufficient starter home sized dwellings (proposed Cllr Poolford/seconded Cllr Wilson).

Following the decisions on the above planning applications Cllr Richardson resumed as Chairman.

18/056 Representatives' reports:

- (a) **In Bloom** – Cllr Mrs Simpson reported that the delivery of the Britain In Bloom Gold Award plaques was expected within 3 weeks. The In Bloom Team had been invited to Hunmanby following a visit to the Station Garden by members of Hunmanby In Bloom. Northern Rail was to include a feature about the Station on its website.

In conjunction with Yorkshire In Bloom, the BBC had selected Hutton Cranswick to be part of a TV programme for Villages displaying a 'Sense of Community'. It was likely that filming would commence in May and continue through to July.

Producing art work on the glass panels in the Hutton phone box was found not to be feasible. An idea of art work on the metal framework was being explored. The suggestion of a display of heritage photographs in the phone box had been progressed and had proved positive. It was agreed this be taken forward (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).

- (b) **Pond** – Cllr Richardson was to contact the contractor regarding the maintenance of the pond.
- (c) **Footpath** – Cllr Poolford had inspected all the footpaths and would present a report to the next Meeting. It was agreed to send a letter of thanks to the contractor for maintaining the footpaths to such a high standard.
- (d) **ERNLCCA** – Cllr Richardson gave feedback from a Councillors' Financial Responsibilities Event he attended earlier in the month. The Clerk was to obtain a debit card for the Parish Council.

18/057 Play Area – The Clerk had obtained a detailed breakdown of the quotation considered at the last Meeting. It was **Resolved** – to accept the quotation and instruct the contractor to go ahead with the repairs (proposed Cllr Richardson/seconded Cllr Swan).

18/058 Community Safety Strategy – Cllr Poolford expressed concern that the contractor on the developments on Main Street had not properly cleaned debris from the road. There had also been burning of polystyrene at one of the sites.

18/059 Clerk's report:

Signed.....Date.....

- (a) **Flagpole proposal** – Cllr Teare proposed acceptance of the quotation for a new flagpole, this was seconded by Cllr Swan and agreed.
- (b) **Emergency Planning - Exercise Rota - 13th April, 2018** – Noted.
- (c) **Potholes** – A progress report received from the Highways Maintenance Area Engineer was noted.
- (d) **Repairs to notice board at the Church** – Noted as a matter for the Church.
- (e) **Cluster Meeting** – It was agreed to host the Meeting as requested. The Meeting was scheduled for the 16th May, 2018 at the SRA (proposed Cllr Richardson/seconded Cllr Poolford).

18/060 Garden Allotments – Cllr Poolford reported there was no vacant allotments.

18/061 HCRSA – Cllr Mrs Simpson reported that there had been no Parish Council representative at the SRA Committee in 2018. It was noted that this was a result of meeting notifications not being received by the Councillor representative. The new tractor had arrived; a new container was to be acquired to alleviate storage problems; Drifffield Rugby Club was exploring twice weekly sessions for touch rugby; and a field evening ‘Have a Go’ was planned for the 13th July, 2018.

18/062 Centenary Wood – Cllr Poolford made reference to the draft Minutes of the Meeting held on the 7th March, 2018, in particular the need to seek approval from the Committee in advance of any planting. It was noted that a plan for the planting of woodland plants and the sowing of flower seeds was to be proposed by the 6th April, 2018. It was agreed to proceed with providing the wildlife posters as suggested by Cllr Mrs Thurlow (proposed Cllr Mrs Mills/seconded Cllr Poolford).

18/063 Gatehouse Lake – It was agreed to accept and proceed with the proposal, received from the owner of the neighbouring land, for the registration of the Southern Boundary, (proposed Cllr Poolford/seconded Cllr Mrs Mills). It was noted that the ditch levels had been checked and had been included on the survey.

The Committee’s next Meeting was on the 18th April, 2018.

18/064 War Memorial – The decision on the ‘Tommie figures’ was deferred to the April Meeting.

18/065 Review of Local Government Ethical Standards – The survey was noted.

18/066 Hutton Cranswick Relief in Need Charity – Cllr Mrs Simpson reported the Charity had been dissolved and removed from the Central Register of Charities. The payment of grants had been completed and all bank accounts relating to the Charity had been closed.

18/067 Local Council Audit for the year ended 31st March, 2018 – The Clerk presented a proposal for submission to the internal auditor which was accepted (proposed Cllr Richardson/seconded Cllr Mrs Mills).

18/068 Register of Interests and Code of Conduct – It was **Resolved** to adopt the amendments to the Register of Interests and Code of Conduct, as approved by The East Riding of Yorkshire Council’s Full Council (proposed Cllr Swan/seconded Cllr Wilson).

18/069 Annual Governance and Accountability Return 2017-2018 period ending 31st March, 2018 – The external auditor’s instructions for compliance with the relevant statute and Regulations regarding accounts and audit and that Hutton Cranswick Parish Council had been selected for an intermediate review were noted. The Clerk presented draft; Sections 1 and 2 of the Return, the Explanation of Variances pro forma and a Notice of Public Rights and Publication of Unaudited Annual Governance and Accounting Return (4th June, 2018 to 13th July, 2018).

Signed.....Date.....

18/070 Request for financial support from Hutton Cranswick Girl Guides – It was **Resolved** to award the same financial support to the Girl Guides as awarded to the Scouts (£500) (proposed Cllr Poolford/seconded Cllr Swan).

18/071 Payment of accounts, monthly budget report:

Cheque No	Name	Details	VAT	Total (including VAT)
3206	Hutton Cranswick Methodist Chapel	Hire of Hall: 28 th March, 2018 - PC meeting		14.00
3207	HMRC	PAYE/NIC Liability - 06/01/2018 - 05/04/2018		266.60
3208	ERNLLCA	Training: Councillors' Financial Responsibilities	3.75	22.50
3209	Administration	Salary and expenses	0.60	384.74
3210	Opus Energy	Pond - Electricity standing charge to 19 th March, 2018	0.70	14.73
Total			5.05	702.57

Resolved – To approve payment of accounts, as presented and **Noted** the monthly budget report (proposed Cllr Lock/seconded Cllr Teare).

18/072 Correspondence - The following correspondence was received and noted:-

- (a) Ice and Snow – Council Matters.
- (b) ERNLLCA General Data Protection Regulation.
- (c) Joint Local Access Forum -14th March 2018.
- (d) NHS – East Riding of Yorkshire Clinical Commissioning Group - Changes to urgent treatment services.
- (e) ERNLLCA – NALC – Parliamentary Briefing – Data Protection Bill.
- (f) Letter from Yorkshire Ambulance Service regarding Community Public Access Defibrillators (cPAD).
- (g) Letter of thanks from Jacob Farr.
- (h) Open Space Spring 2018, Information on General Data Protection Regulation.
- (i) New Environment Agency Flood line Number.
- (j) Community Led Housing Seminar – 12th April, 2018.
- (k) Elan City – The Evolis Radar Speed Sign – deferred for further discussion at the next meeting.
- (l) Parish Transport Champion Network Meetings 2018.
- (m) Standards Committee Agenda – 3rd April 2018.

18/073 Next Meeting – It was agreed the next Meeting was to be held on the 25th April, 2018 at 7.00 pm at the Hutton Cranswick Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.20 pm.

Signed.....Date.....