

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 28<sup>th</sup> June, 2017 at 7.00 pm.

**Present:** Councillors Mrs Johnson, Lock, Mrs Mills, Poolford, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Mrs Thurlow, Wilson. Ward Councillor Lisseter.

**Parishioners present:** None

The Clerk recorded the minutes.

**17/156 Apologies:** Councillors Mrs Taylor, Thompson.

#### 17/157 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No 15	Non-pecuniary - HCSRA Committee Member.
Cllr Richardson	Item No 9(c)	Non-pecuniary - Related to applicant.
Cllr Mrs Simpson	Item No 15	Non-pecuniary - HCSRA Trustee.
Cllr Mrs Thurlow	Item No 17	Non-pecuniary - Parent of GLAC Committee Member.

**17/158 Minutes - Resolved** - That the Minutes of the Annual Council Meeting held on 24<sup>th</sup> May, 2017 be approved (proposed Cllr Mrs Mills/seconded Cllr Swan) and the Minutes of the Ordinary Meeting held on the 24<sup>th</sup> May, 2017 be approved (proposed Cllr Poolford/seconded Cllr Mrs Thurlow). The Minutes to be signed as a correct record.

**17/159 Co-option of Councillors** – No application for co-option was received.

**17/160 Police Report - Noted** the East Wolds and Coastal and the Driffield and Rural updates' for April, 2017.

#### 17/161 Public Participation:

(a) Cllr Lisseter informed Councillors that the Interim Director of Environment and Neighbourhood Services was to attend the Cluster meeting on the 17<sup>th</sup> July, 2017 (minute 17/174 refers).

**17/162 Planning Matters** - The following decisions were noted.

(a) **17/00937/PLF** - Erection of single storey extension to rear, construction of dormer windows to front and roof lights, conversion of garage to create additional living accommodation and erection of detached double garage at rear, 1 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR - Full Planning Permission – Approved – 5 Conditions.

(b) **17/00957/PLF** - Erection of a dwelling following demolition of existing garage, construction of access and erection of a garage in connection with 47A, Land South of 47A Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX -Full Planning Permission – Approved – 9 Conditions.

(c) **17/00624/PLF** - Erection of a grain store, Land South East of Old Sunderlandwick Farm, Old Sunderlandwick Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9AD - Full Planning Permission – Approved – 7 Conditions.

(d) **17/01224/PLF** - Conversion of existing outbuilding attached to main dwelling to provide ancillary accommodation, Octon House, 14 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9PD - Full Planning Permission – Approved – 4 Conditions.

Signed.....Date.....

**17/163 Planning Applications:**

- (a) **17/01898/TCA:** Hutton Conservation Area: Cedar x2: fell as have outgrown location, 18 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ - Tree Works in Conservation Areas- **Resolved** - No objections (proposed Cllr Mrs Mills/seconded Cllr Swan).
- (b) **17/01838/VAR:** Removal of Condition 8 (affordable housing) of planning permission 15/02228/OUT - Outline - Erection of 5 Dwellings with garages and improvements to access following part demolition of existing public house - The Pack Horse Inn, 93 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY- Variation of Condition- **Resolved** – Not to support the application as this would reduce the availability of affordable housing in the village (proposed Cllr Poolford/seconded Cllr Richardson).
- (c) **17/01835/PLF:** Alterations and extensions including erection of extensions to front and rear, alterations to increase roof height, construction of dormer windows to front and rear and erection of extension to existing detached garage, Moat Lodge, 24 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Full Planning Permission- **Resolved** - No objections (proposed Cllr Poolford/seconded Cllr Swan).

**17/164 Representatives' reports –**

- (a) **In Bloom** – Cllr Mrs Simpson reported the preparation for the Britain in Bloom judging on the 7<sup>th</sup> August, was progressing well. The Regional Rail Manager had informed the Group that there was to be some alterations and improvements to Cranswick Station which included kerbing to the station garden, repainting plant boxes, the provision of a water butt and a new community notice board.

A village-wide litter pick was scheduled for the 27<sup>th</sup> July, from the School car park in Cranswick and Hutton Green. Cllr Sibley-Calder would remove litter from the pond.

- (b) **Footpaths** – Cllr Poolford reported; the duck walk at Priest Keld was to be replaced; he was to follow up a complaint received regarding the dumping of garden waste on part of footpath 9, which runs between the churchyard and Howl Lane, and that a map showing the location of the parish footpaths was to be produced, suitable for display on village notice boards.

The Local Path Partnership was to end on 31<sup>st</sup> March, 2018, with management of footpaths transferred to the East Riding of Yorkshire Council. The Clerk was to request details of the future management regime.

**17/165 Play Area** – the installation of the new equipment approved at the last meeting was to commence on the 14<sup>th</sup> August, 2017 and, weather permitting, was planned to take 7 days to complete. The Play Area was to be closed until the work was satisfactorily completed.

**17/166 Community Safety Strategy** – No issues reported.

**17/167 Clerk's report**

- (a) **Bus Shelter** – it was agreed that the Clerk would seek a quotation for the provision of a viewing window. Cllr Poolford had suggested the construction of polycarbonate walls to the sides and front of the shelter to give bus users added protection against bad weather, this was not supported.

Signed.....Date.....

- (b) **Village Taskforce Walkabout – 21<sup>st</sup> June, 2017** – Cllrs Poolford, Richardson, Mrs Simpson and the Clerk met with Officers from the East Riding of Yorkshire Council and had agreed a schedule of work to be carried out by the Council’s Taskforce Team.
- (c) **Build out for pedestrian visibility, Main Street, Cranswick** – it was **Resolved**, proposed by Cllr Swan, seconded by Cllr Poolford that the costed proposal and options, from the East Riding of Yorkshire Council’s Traffic and Parking Team Engineer, with a suggested location and waiting restrictions was not a solution the Council could support. It was considered the proposal would cause increased traffic congestion and that any waiting restrictions would be ignored. The recruitment of a School Crossing Patrol Officer offered a better solution for the safety of children, however filling such a position had proved difficult in the past.
- (d) **Repainting repairs to litter bins** – a number of the open small litter bins were to be repainted.
- (e) **Adoption of public pay phone on Church Street, Hutton** – a completion notice had been received from BT resulting in the ownership of the phone kiosk transferring to the Council.
- (f) **Affordable Housing, Hutton Road** – a planning application was expected in the summer.

**17/168 Garden Allotments** – Cllr Poolford invited comments on the wording of the current Tenancy Agreement for allotment gardens and to review the level of rent charged to tenants. Recommendations for 2017-18 would be presented to the next meeting.

**17/169 HCSRA Report** – Cllr Swan reported; an application had been submitted to the FA for new ground equipment; the latest level of income and expenditure; Sue Jackson was standing down as treasurer; the SRA Needs Committee was to seek views on the future development of the SRA at the village show; and classes for pilates and yoga were starting on the 31<sup>st</sup> July, 2017. A request to fund the cost of a survey and report on the condition of the SRA building was granted (proposed Cllr Poolford/seconded Cllr Lock).

**17/170 Centenary Wood** – Cllr Poolford was to follow up his response to the petition received on the 26<sup>th</sup> April, 2017. The verges to the footpaths were to be cut within the next 2 weeks.

**17/171 Gatehouse Lake** – the inaugural meeting of the General Committee of the Gatehouse Lake Angling Club was held on 5<sup>th</sup> June, 2017. Cllr Mrs Johnson reported on the key issues covered at the meeting.

Cllr Mrs Thurlow had received an update from the Club; the laying of the matting on the south side of the Lake had proved more challenging than envisaged; the fabrication of the otter fence was progressing well; and orders had been placed for mesh and building materials.

Cllr Poolford’s proposal to flail the hedge along the railway boundary of the entrance road was agreed.

**17/172 War Memorial** – Cllr Mrs Simpson reported replanting of the War Memorial was to be done prior to the Britain in Bloom judging day.

**17/173 Humber & Wolds Rural Community Council** – it was noted the Rural Community Council had been appointed to work with the East Riding of Yorkshire Council to help promote and take forward proposals for the Community Housing Fund.

Signed.....Date.....

**17/174 Parish Cluster meeting 17<sup>th</sup> July, 2017**– the meeting was to focus on highways issues in particular speeding traffic, grass cutting, and potholes. Cllrs Richardson and Poolford would attend.

**17/175 2017-18 Recycling Agreement with the East Riding of Yorkshire Council** – the Clerk was to complete the Agreement which was for only a 4 month period ending on the 31<sup>st</sup> July, 2017. Since the introduction of the ‘Blue Bin’ collections, there had been a reduction in the need for the glass collection points. It was noted the East Riding of Yorkshire Council was arranging for the removal of the glass collection banks located at the SRA car park and the Station car park.

**17/176 Freedom of information request regarding contact with oil and gas companies since 1<sup>st</sup> December, 2015 to the present day** – the Clerk was to provide the information as requested.

**17/177 Payment of accounts and to consider the monthly budget report**

<b>Cheque No</b>	<b>Name</b>	<b>Details</b>	<b>VAT</b>	<b>Total (including VAT)</b>
Auto	PWLB	Loan instalment		1124.71
3109	Hutton Cranswick Methodist Chapel	Hire of Hall	0.00	14.00
3110	T. Eling Landscapes and Garden Services	Re-locate Bird Hide at GHL	156.00	936.00
3111	T. Eling Landscapes and Garden Services	Cutting Greens 2nd, 9th and 30th May	88.20	529.20
3112	Opus Energy	Electricity standing charge to 6th June, 2017	0.43	8.93
3113	Time Assured Limited	Annual Clock Service	23.00	138.00
3114	Autela Group Limited	Payroll and auto pension enrolment assessment		38.40
3115	C.Whitehead	Preparation and painting telephone box, Hutton		200.00
3116	HMRC	PAYE/NIC Liability - 06/04/2017 - 05/07/2017		266.60
3117	Administration	Salary and expenses		373.36
3118	Alma Printers	Printing leaflets		42.00
3119	Yorkshire Water	Village pond - water consumption		122.61
3120	P.A. Watson	Refurbish wooden seats		90.00
3121	Yorkshire Water	Garden allotments - water consumption		37.26
<b>Total</b>			<b>267.63</b>	<b>3921.07</b>

**Resolved** - To approve payment of accounts, as presented and **Noted** the monthly budget report (proposed Cllr Lock/seconded Cllr Sibley-Calder).

**17/178 Correspondence** - The following correspondence was received and noted

- (a) The Trusthouse Charitable Foundation.
- (b) Hutton Cranswick Scouts - Thank you letter.
- (c) M&S Energy - Community Energy Fund.
- (d) Healthwatch East Riding of Yorkshire – Coffee Mornings.
- (e) ERNLLCA Newsletter, May, 2017.
- (f) Tesco Bags of Help Funding Opportunity.
- (g) Joint Local Access Forum - Annual Meeting – 14<sup>th</sup> June, 2017.
- (h) Beverley and North Holderness IDB – Unaudited Annual Return.
- (i) Stop Loan Sharks Community Funding 2017.
- (j) Lissett Community Wind Farm Fund – drop in session 21<sup>st</sup> June, 2017.

Signed.....Date.....

- (k) Consultation on the Draft Lower Derwent Valley Supplementary Planning Document 12<sup>th</sup> June – 24<sup>th</sup> July, 2017.
- (l) Open Space Society AGM invitation; Proxy Form; Annual Accounts and summer magazine.
- (m) ERNLLCA – submission of resolutions for the 2017 AGM.
- (n) Community Emergency Plans and Neighbourhood Watch Groups.
- (o) Smart Energy GB in Communities Fund.
- (p) NALC Chief Executive's Bulletin 22 – NJC Pay Claim 2018-2019.
- (q) Anti-Social Behaviour information from Ward Councillors.
- (r) Ministry of Defence - Armed Forces Covenant Fund.
- (s) English Garden Future Fund.

**17/179 Next Meeting** - It was agreed the next meeting was to be held on the 26<sup>th</sup> July, 2017 at the Methodist Chapel Hall, Main Street, Cranswick commencing at 7.00 pm.

**17/180 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960)** – (proposed Cllr Mrs Simpson/seconded Cllr Richardson).

**17/181 Farm Business Tenancy–Resolved** – to make payment of the claim for legal advice relating to the recent farm business tenancy dispute (proposed Cllr Sibley-Calder/seconded Cllr Poolford).

There being no further business, the meeting closed at 8.15 pm.

Signed.....Date.....