

Hutton Cranswick Parish Council

Minutes of the Special Meeting of the Parish Council held in the WI Hall, Main Street, Cranswick on Wednesday, 29th August, 2018 at 7.00 pm.

Present: Councillors: Lock, Mrs Mills, Richardson (in the Chair), Poolford, Mrs Simpson, Swan, Teare, Thompson, Mrs Thurlow, Wilson. Ward Councillor: Lisseter.

Parishioners present: One

The Clerk recorded the minutes.

18/172 Apologies: Councillor: Sibley-Calder. Ward Councillors: Evison and Owen

18/173 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No.15 (18/185)	Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No.15 (18/185)	Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Thurlow	Item No.17 (18/187)	Non-pecuniary - GLAC/Committee Member

18/174 Minutes - Resolved – That the Minutes of the Meeting of the Council held on the 25th July, 2018 be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Mrs Mills).

18/175 Membership – There remained 2 vacancies.

18/176 Police Report – The East Wolds and Coastal/Driffield and Rural updates' for July, 2018 were noted.

18/177 Public Participation –

- (a) A resident expressed concerns over the planning application for the development of up to 67 dwellings on Land South of Williamsfield Road at agenda item (9d) (minute 18/179(d)). The proposed development was on a green field site which was outside the development limit for the Village as identified in the current Local Plan. The Appeal appeared to be based on being of assistance to the East Riding of Yorkshire Council in not meeting government housing targets in the East Riding rather than on local issues. If the development was approved there was the potential; to set a dangerous precedent for increasing development in the Village and in the East Riding as a whole; and significantly increase traffic congestion on Main Street, Cranswick.
- (b) Ben Thurlow invited Members of the Council to the Angling Club's Open Day at Gatehouse Lake on the 1st September, 2018. Risks had been assessed and relevant safety/safeguarding measures were in place for the Open Day. On behalf of the Angling Club, Ben sought permission to (a) site an additional storage container on the car park area and (b) put in place measures to reduce the threat of predation by cormorants. Membership of the Club was at its maximum of 50 Members. There was no plan to introduce day tickets at present.

18/178 Planning Matters - The following decisions were noted:

- (a) **18/02074/PLF:** Erection of single storey extension to front, following removal of conservatory, The Garden Cottage, 15B Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR – Full Planning Permission Approved – 3 Conditions.

Signed.....Date.....

- (b) **18/02046/TPO**: TPO HUTTON VILLAGE - 1973 (REF:330) T8: Ash: crown lift to 10m on property side to even out and balance the tree, dead wood, North View House, 4A Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Works to Protected Trees – Permission Granted.
- (c) **18/01482/PLF**: Erection of Halfway House, Driffield Golf Club, Old Sunderlandwick Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9AD – Full Planning Permission Approved – 4 Conditions.

18/179 Planning Applications-

- (a) **18/02265/PLF**: Erection of two storey extension to rear, 61 Laburnum Avenue, Hutton Cranswick, East Riding of Yorkshire, YO25 9QH – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Mrs Mills).
- (b) **18/02191/PLF**: Erection of two storey extension with dormer to rear, installation of first floor window to side and construction of a bay window and porch to front, following removal of garage door, 6 Church Street, Hutton, East Riding of Yorkshire, YO25 9PR – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Lock).
- (c) **18/02387/PLF**: Erection of two storey extension, single storey extension and second floor extension, following demolition of existing double garage and conservatory and greenhouse, The Tower, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Thompson/seconded Cllr Teare).
- (d) **17/03880/STOUT**: OUTLINE Erection of a Residential Development (of up to 67 dwellings) (access to be considered), Land South of Williamsfield Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9BH – Permission Refused - Appeal 18/00046/REFUSE – **Resolved** – That the Inspector be informed that the Parish Council did not wish for the number of houses proposed over the period to 2028/29 to be increased from the 170 identified in the East Riding Local Plan 2012-2029 - Allocation Document (Adopted July, 2016) (proposed Cllr Thompson/seconded Cllr Poolford).
- (e) **18/02693/PLF**: Erection of two storey extension to rear and erection of detached double garage, 34 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PH – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Mrs Mills/seconded Cllr Lock).

18/180 Representatives' reports:

- (a) **In Bloom** – Cllr Mrs Simpson reported the Team would be represented at the Yorkshire in Bloom results event at York Racecourse on the 11th September, 2018. There had been very positive comments about the yarnbombing knitted poppies on the Station.

The Station has been shortlisted for a Silver Band at the ACoRP Community Rail Awards in the 'It's Your Station' category. Cllr Mrs Mills proposed, seconded by Cllr Swan that the Council fund for 2 members of the Team to attend the award ceremony on the 4th October, 2018. It was noted ACoRP would make a contribution to the cost.

Pond – Cllr Poolford agreed to carry out further maintenance of the pond. Cllr Mrs Thurlow was to ask the Angling Club if Members could provide assistance in clearing debris from the pond. The Council would fund the cost of hiring/purchase of any materials or equipment required to complete the work (proposed Cllr Thompson/seconded Cllr Poolford).

Signed.....Date.....

18/181 Play Area – Resolved - To obtain quotations for a replacement seesaw (proposed Cllr Thompson /seconded Cllr Lock).

18/182 Community Safety Strategy – Cllr Richardson reported new signs had been provided on the Monks Walk footpath.

18/183 Clerk’s report:

- (a) **General Data Protection Regulations** – The Council continued to work towards compliance with the new legislation. Sections 1, 2 and 3 of the Annual Governance and Accountability Return were to be retained for a period not less than 5 years.
- (b) **Flagpole** – Cllr Teare reported the flagpole was to be installed on the 31st August, 2018.
- (c) **Tree Maintenance on Cranswick Green – Resolved** - To accept a quotation for undertaking a full site survey and complete a safety condition report of trees on the Green as presented (proposed Cllr Thompson/seconded Cllr Swan).
- (d) **New location for the circular seating on the Green** – decision deferred to the next Meeting.
- (e) **Car parking on Hutton Road** – the matter was being considered by Highways.
- (f) **Parish Council notice boards – Resolved** - To refurbish the notice boards (proposed Cllr Mrs Simpson/seconded Cllr Mrs Mills).
- (g) **Defibrillator** – Noted that the replacement cabinet and consumables had been received and were compatible with defibrillator at The White Horse Inn.
- (h) **Cran-Bury, 2018** – The distribution of the proceeds from Cran-Bury, 2018 to support various activities in the Village was noted.

18/184 Garden Allotments – Cllr Poolford reported the annual Tenancy Agreements were to be issued on the 1st September, 2018.

18/185 HCRSA – Cllr Swan reported AGM was to take place at the SRA at 7.30 pm on Monday 3rd September, 2018, but unfortunately, was unable to attend. Cllr Lock agreed to attend in his place.

18/186 Centenary Wood – Cllr Poolford reported Frances Johnson had resigned from the Committee. Cllr Poolford agreed to liaise with the Scout Leader about installing bird boxes in the Wood. Cllr Mrs Simpson reported the picnic table, bequeathed in memory of the mother of a local resident, was to be installed by the end of the month.

18/187 Gatehouse Lake – Resolved - To grant permission to site an additional storage container on the car parking area subject to it being in a discreet location and of a suitable appearance to blend in with the surroundings (proposed Cllr Richardson/seconded Cllr Mrs Mills). A motion to grant the request from the Angling Club for it to put in measures to reduce the threat of predation by cormorants was not agreed. The Club was to be requested to provide a detailed proposal for consideration by the Gatehouse Lake Committee.

18/188 War Memorial – The bench seat ‘Commemorating 100 Years’ to commemorate the end of the First World War had been installed on the Green.

Signed.....Date.....

18/189 Insurance Policy Renewal – Resolved - To accept the recommendation of the Broker to sign up to the 3 year Agreement as presented (proposed Cllr Thompson/seconded Cllr Lock).

18/190 Cran-Bury Green, 2019 – Resolved - To grant permission to hold Cran-Bury, on the Village Green, on the last Saturday in July, 2019 (proposed Cllr Poolford/seconded Cllr Swan).

18/191 Village Show – Cllr Teare reported that, despite the poor weather, the Show was a success. The final financial results for 2018 and provisional proposals for the Show in 2019 would be available for consideration at the next Meeting.

18/192 Annual Governance and Accountability Return ending 31st March, 2018 – The external auditor had certified the Annual Return had been completed in accordance with Proper Practices and relevant legislative and regulatory requirements had been met. A “Notice of conclusion of audit”, together with copies of Sections 1, 2 and 3 had been published in line with statutory requirements.

18/193 Hutton Road Housing Scheme – Resolved - To propose ‘Tween Towns’ as the Street name for the Scheme (proposed Cllr Richardson/seconded Cllr Mrs Simpson).

18/194 Flood and Coastal Risk Survey – The Clerk was to complete and submit the survey.

18/195 World War One Centenary Fund– The Clerk was to submit an application for funds to refurbish the war memorial.

18/196 Development at Land, North of The Pack Horse Inn – Resolved – To have no objection to the suggestion of Innkeepers Gardens being added to the Street Name Bank and being the name for the development of the five detached bungalows at Land North of The Pack Horse Inn, 93 Main Street, Cranswick (proposed Cllr Mrs Mills/seconded Cllr Mrs Simpson).

18/197 Parish Plan – Cllr Teare and Cllr Mrs Thurlow had been working up a Strategy for the Plan which would be available for consideration at the next Meeting.

18/198 Payment of accounts, monthly budget report:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3259	Hutton Cranswick WI Hall	Hire of Hall		12.00
3260	T. Eling Landscapes and Garden Services	Cutting Greens 9 th July; clear fallen branch from Cranswick Green	34.50	207.00
3261	P.A. Watson	Paint repairs: metal seats at pond; seat at war memorial; set concrete pads for WW1 Commemorative Bench		220.00
3262	PKF Littlejohn LLP	Audit of Annual Return	60.00	360.00
3263	Opus Energy	Electricity standing charge to 31 st July, 2018	0.51	10.62
3264	Administration	Salary and expenses	1.67	415.39
3265	Alma Printers	Printing leaflets		44.00
3266	Ben Thurlow	Installation of information signs at Centenary Wood (materials only) 18/CW20	8.77	52.62
Total			105.45	1321.63

Signed.....Date.....

Resolved – To approve payment of accounts, as presented and **Noted**, the bank account balances and the Monthly budget report (proposed Cllr Thompson/seconded Cllr Teare).

18/199 Correspondence - The following correspondence was received and noted:-

- (a) ERNLLCA Newsletter, July, 2018.
- (b) Consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's).
- (c) Standards Committee Agenda – 31st July, 2018.
- (d) ERNLLCA annual conference - Traffic management workshop.
- (e) Bus Service notifications.
- (f) Humberside Fire and Rescue Service Safety Advice Leaflet.
- (g) YORSwitch - Registration.
- (h) ERNLLCA Annual General Meeting, 2018.
- (i) Job vacancy - Yorkshire Local Councils Associations – Local Councils Officer.

18/200 Next Meeting – It was agreed the next meeting was to be held on the 26th September, 2018 at 7.00 pm at the Hutton Cranswick Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.25 pm.

Signed.....Date.....