

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick on Wednesday, 26th September, 2018 at 7.00 pm.

Present: Councillors: Mrs Mills, Richardson (in the Chair), Poolford, Sibley-Calder, Swan, Teare, Mrs Thurlow, Wilson. Ward Councillors: Mrs Evison and Owen

Parishioners present: One

The Clerk recorded the minutes.

18/201 Apologies: Councillors: Lock, Mrs Simpson and Thompson. Ward Councillor: Lisseter.

18/202 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No.15 (18/214)	Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Mills	Item No.20 (18/219)	Pecuniary - Applicant for the post.
Cllr Teare	Item No.15 (18/214)	Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No.23 (18/222)	Non-pecuniary - Working Group Member.
Cllr Mrs Thurlow	Item No.17 (18/216)	Non-pecuniary - GLAC/Committee Member

18/203 Minutes – Resolved - That the Minutes of the Special Meeting of the Council held on the 29th August, 2018, be approved and signed as a correct record (proposed Cllr Poolford/seconded Cllr Teare).

18/204 Membership – There remained 2 vacancies.

18/205 Police Report – The dates to meet the Police & Crime Commissioner for Humberside were noted.

18/206 Public Participation –

- (a) Paul Lisseter gave clarification on comments from the public regarding the Appeal of the application for the erection of a residential development, of up to 67 dwellings at Land South of Williamsfield Road.

18/207 Planning Matters - The following decisions were noted:

- (a) **18/02265/PLF:** Erection of two storey extension to rear, 61 Laburnum Avenue, Hutton Cranswick, East Riding of Yorkshire, YO25 9QH – Full Planning Permission Approved – 3 Conditions.

18/208 Planning Applications-

- (a) **18/02961/TCA:** HUTTON CONSERVATION AREA: T1 Beech: fell due to proximity to neighbouring property, 4 The Orchards, Hutton, East Riding of Yorkshire, YO25 9PB - Tree Works in Conservation Area – **Resolved** - No Objections (proposed Cllr Poolford/seconded Cllr Swan).
- (b) **18/03040/PLF:** Erection of single storey extension to side and rear following demolition of existing outbuilding, and construction of pitched roof over existing front porch and dormers, 25 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QR– Full Planning Permission – **Resolved** - No Objections (proposed Cllr Sibley-Calder/seconded Cllr Teare).
- (c) **18/03081/PLF:** Erection of two dwellings (substitution of house types Plots 7 and 8 following refusal of 08/00482/PLF and allowed on appeal APP/E2001/A/09/2096275), Land and Buildings, Rear of 99

Signed.....Date.....

Main Street, Hutton Cranswick, East Riding of Yorkshire – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Mrs Mills/seconded Cllr Poolford).

18/209 Representatives' reports:

- (a) **In Bloom** – Cllr Mrs Simpson's report, previously circulated, was noted. In recognition of delivering at a consistent high standard and promoting the YiB ethos, In Bloom was awarded a Yorkshire Rose Discretionary Small Community Award.

A decision of the refurbishment of the Hutton phone box was deferred pending costed proposals.

- (b) **Pond – Resolved** – To employ a contractor to remove the dead weed and carry out general maintenance to the pond (proposed Cllr Sibley-Calder/seconded Cllr Poolford).
- (c) **Drainage Board** – It was noted the Board was to adopt the drain from Scurf Dyke to the railway line.

18/210 Play Area – A quotation for replacement of the seesaw was noted. It was agreed to seek suggestions from the School children on a suitable seesaw they would enjoy having fun on at the play area.

18/211 Community Safety Strategy – Cllr Mrs Thurlow reported the footpath across the Green up to the School from Hotham Road was in a very poor condition.

18/212 Clerk's report:

- (a) **New location for the circular seating on the Green** – It was agreed to explore locating the seat around or close to the sun dial on The Green.
- (b) **Flagpole** – Approval was granted for dates for flying the Union Flag and Yorkshire Flag for the remainder of 2018 (proposed Cllr Poolford/seconded Cllr Wilson). A proposal for dates in 2019 was to be submitted to a future Meeting.
- (c) **Tree Maintenance on Cranswick Green – Resolved** - To accept the draft Tree Safety Survey report and instruct the arboriculturist to submit the Conservation Area notification to the Trees and Landscape Section of East Riding of Yorkshire Council (proposed Cllr Poolford/seconded Cllr Swan).
- (d) **Hutton Road Development** – The Parish Council's suggestion of 'Tween Towns' as the Street name for the Scheme (minute 18/193) was not acceptable to the East Riding of Yorkshire Council's Address Management Team. It was **Resolved** that 'Dukes Close' to be submitted as an alternative suggestion (proposed Cllr Richardson/seconded Cllr Mrs Thurlow).
- (e) **Car parking on Hutton Road** – A letter of objection to the proposal was noted. It was recognised the previous minute(18/160f) was brief and had caused some confusion. The area of grass at the junction of Churchill Avenue and Hutton Road was not be changed. The verge proposed was on the west side of Hutton Road. The purpose of the proposal was to provide some off-road parking to help reduce congestion and improve safety on Hutton Road and on Main Street, close to the Hutton Road/Main Street junction, by making some of the verge suitable for parking. Anyone could use the spaces. The matter was still under consideration by Highways.

18/213 Garden Allotments – Cllr Swan agreed to carry out an inspection of a plot that was deemed not to have been kept in a clean, decent and good condition and properly cultivated.

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18/214 HCRSA – An update previously circulated by Cllr Lock on the SRA AGM was noted. It was a positive meeting at which all the member groups outlined how their year had gone, all very positive. The account balances were in good order and plans were made available for the proposed new build.

18/215 Centenary Wood – Cllr Poolford presented the draft minutes of the Meeting held on the 19th September, 2018. Minute 18/CW 026 made recommendation to the Parish Council that an arboriculturist be employed to provide recommendations for management of the trees. It was agreed to grant a provision of £500.00 for a tree survey to be undertaken (proposed Cllr Poolford/seconded Cllr Swan).

18/216 Gatehouse Lake – Cllr Richardson reported that a draft Boundary Agreement for the registration of the Southern Boundary, together with assessing the drainage of the SR sports fields, were to be considered by the Committee on the 16th October, 2018.

18/217 War Memorial – A quotation for the cleaning of the War Memorial was noted. It was **Resolved** to go ahead with the work, as quoted, subject to the award of an acceptable grant from the World War 1 Centenary Fund (proposed Cllr Richardson/seconded Cllr Sibley-Calder).

18/218 Parish Plan – Cllr Mrs Thurlow and Cllr Teare had provided a detailed Strategy document which was noted.

18/219 School Crossing Patrol Officer – Cllr Mrs Mills retired from the room and took no part in the consideration of this item. It was **Resolved** to fund a School Crossing Patrol, as proposed by the East Riding of Yorkshire Council's Safety Patrol Officer (proposed Cllr Richardson/seconded Cllr Swan).

18/220 Hornsea Project Four Offshore Wind Farm – Proposals and consultation programme for the Project was noted.

18/221 Village Christmas tree – Cllr Mrs Thurlow reported the School had agreed that a Christmas Tree could be located in the School grounds close to Bunkers Hill. It was **Resolved** to agree, in principle, to fund the provision of a Christmas Tree, subject to an acceptable detailed and fully costed proposal (proposed Cllr Mrs Mills/seconded Cllr Teare).

18/222 Village Show Working Group – Cllr Teare presented the 2018 Show Report which was noted. It was **Resolved** to grant permission to hold the 2019 Village Show on Sunday 28th July, 2019 on The Green (proposed Cllr Swan/seconded Cllr Wilson).

18/223 Hutton Road Housing Scheme – Resolved – To grant a request from the Rural Housing Enabler for the housing association to discuss sales and lettings for the Scheme at the January, 2019 Meeting (proposed Cllr Swan/seconded Cllr Teare).

18/224 Preparation of 2019/20 Parish Council Budget – It was agreed proposals for spend as part of the 2019/20 budget would be submitted to the Clerk by the 15th October, 2018. A draft budget would be presented to the next meeting.

Signed.....Date.....

18/225 Payment of accounts, monthly budget report:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
3267	ACoRP	Community Rail Awards - booking fee (18/180a)		108.00
3268	Hutton Cranswick Methodist Chapel	Hire of Hall		14.00
3269	Came and Company	Insurance Premium - 1/10/2018 to 30/09/2019 (18/189)		1268.18
3270	T. Eling Landscapes and Garden Services	Cutting Greens 6 th and 20 th August, 2018	60.00	360.00
3271	Autela Group Limited	Payroll and auto pension enrolment assessment 2018/19 (Q2)	7.80	46.80
3272	HMRC	PAYE/NIC Liability - 06/07/2017 - 05/10/2017		272.00
3273	Administration	Salary and expenses		380.64
3274	Opus Energy	Electricity standing charge to 31 st August, 2018	0.53	11.10
3275	Yorkshire Water	Village Pond period to 10 th September, 2018		452.50
3276	Gina Simpson	Community Rail Awards - travel /accommodation expenses (18/180a)		236.80
3277	East Riding of Yorkshire Council	A4 copy paper	2.04	12.24
Totals			70.37	3162.26

Resolved – To approve payment of accounts, as presented and **Noted**, the bank account balances and the Monthly budget report (proposed Cllr Wilson/seconded Cllr Sibley-Calder). The Clerk reported the half year audit was to be undertaken in early October, 2018.

18/226 Correspondence - The following correspondence was received and noted: -

- (a) ERNLLCA Newsletter, August, 2018.
- (b) NALC call for nomination of Community Business Champions.
- (c) Letter from the Surveillance Camera Commissioner – September, 2018.
- (d) ERNLLCA 2018 Conference 23rd November, 2018.
- (e) Maintenance of the tree on the roundabout - Churchill Avenue/Hotham Road.
- (f) ERSAB Newsletter – September, 2018.
- (g) Letters of thanks from children in Year 6 of Hutton Cranswick C. P. School for the support towards the provision of a new School website.
- (h) Letter warning about Scam Mail from Royal Mail.

18/227 Next Meeting – It was agreed the next meeting was to be held on the 24th October, 2018 at 7.00 pm in the Hutton Cranswick Methodist Chapel Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.15pm.

Signed.....Date.....