

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the Methodist Chapel Hall, Main Street, Cranswick, on Wednesday, 25th October, 2017 at 7.00 pm.

Present: Councillors Lock, Mrs Mills, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilson. Ward Councillor Lisseter

Parishioners present: Two

The Clerk recorded the minutes.

17/253 Apologies: Councillors Mrs Johnson, Poolford and Mrs Thurlow. Ward Councillors: Mrs Evison and Owen.

17/254 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Mills	Item No 15	Non-pecuniary - HCSRA Committee Member.
Cllr Sibley-Calder	Item 9(b)	Pecuniary – Applicant of Planning Application
Cllr Mrs Simpson	Item No 15	Non-pecuniary - HCSRA Committee Member.

17/255 Minutes - Resolved - That the minutes of the Meeting of the Council held on 27th September, 2017 be approved and signed as a correct record (proposed Cllr Teare/seconded Cllr Lock).

17/256 Police Report - Noted the East Wolds and Coastal and the Driffield and Rural updates' for September, 2017.

17/257 Public Participation:

- (a) Steve Whitaker sought help from the Council to remedy the problem of flooding on Hobman Lane. Yorkshire Water considered the problem was from a natural spring and not a water leak. The East Riding of Yorkshire Council had, some weeks ago, indicated that Highways would solve the problem by early November. To date there had been no inspection by Highways and the flooding was getting worse. Cllr Lisseter agreed to raise the matter with Highways.
- (b) Ian Sibley-Calder explained in detail the work proposed as part of planning application 17/03335/PLF.

17/258 Planning Matters - The following decisions were noted:

- (a) **17/02091/PLF:** Continued use of agricultural land as domestic curtilage and retention of tractor shed to rear (Amended Plans and Descriptions), Land North of Darkstone House, 21A Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ– Approved - 2 conditions.
- (b) **17/02909/PLF:** Erection of detached double garage and associated driveway, 48 Main Street, Hutton Cranswick, East Riding of Yorkshire, YO25 9QY – Full Planning Permission – Approved - 4 conditions.

17/259 Planning Applications:

- (a) **17/03434/REM:** Erection of a pair of semi-detached dwellings and one detached dwelling following demolition of existing outbuildings, following outline permission 14/01652/OUT and 15/00712/VAR (Landscaping to be considered), Land West of 13 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Full Planning Permission – Resolved - No objections (proposed Cllr Mrs Mills/seconded Cllr Sibley-Calder).

Signed.....Date.....

- (b) **17/03335/PLF:** Erection of a single storey outbuilding following demolition of existing structures, Glenville, 5 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – (Cllr Sibley-Calder took no part in this item) - Resolved - No objections (proposed Cllr Thompson/seconded Cllr Teare).
- (c) **17/03424/TCA:** HUTTON CONSERVATION AREA: Willow: fell as outgrown location, 25 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Resolved - No objections (proposed Cllr Swan/seconded Cllr Wilson).

17/260 Representatives' reports:

- (a) **In Bloom** – Cllr Mrs Simpson was attending the RHS Britain in Bloom event on the 27th October, 2017. The Chair of the East Riding Group of Yorkshire in Bloom was to visit the Station. A new Community notice board had been installed at the station, other improvements were also planned. The In Bloom Team would be supporting the Christmas Market on the 25th November, 2017.
- (b) **Pond** – Cllr Sibley-Calder reported a number of the lights on the island would need replacing. The Clerk confirmed there was budget available for the work.

17/261 Play Area – The Clerk reported a broken fence panel and an internal dividing fence had been repaired.

17/262 Clerk's report:

- (a) **Bus shelter** – Cllr Thompson reported the East Riding of Yorkshire Council's Public Transport Officer and Highways Engineer supported the proposal to provide a new timber shelter constructed between the existing bus shelter and the bus stop. The cost of supplying and installing the new shelter was £2995. East Riding Council would provide the concrete base for the new shelter. The existing shelter would remain. East Riding Council Officers were drawing up plans for the new base and, following confirmation of funding, the works would be scheduled with completion expected before the end of March, 2018. It was **Resolved** to go ahead with providing the new shelter in the sum of £2995.00 (proposed Cllr Thompson/seconded Cllr Mrs Mills) and unanimously agreed.
- (b) **Decrar Farming** – The Joint Trustees in Bankruptcy had completed the administration of the bankruptcy and had confirmed there was no dividend due to the Parish Council.

17/263 Garden Allotments – Rents had been received from all but two tenants. There were 5 vacant plots.

17/264 HCSRA – Cllr Swan reported; discussion was continuing on ideas for a potential new build; the Football Association may provide a grant towards new changing rooms; the success of the Ryedale event may result in larger event next year; a small budget had been allocated for planting; and SRA's financial position remained healthy.

Cllr Mrs Simpson reported; the northern and eastern hedges had been cut; and a visit to Lund Village Hall was planned to meet with the Architect who designed the Hall to explore potential ideas for a new SRA building.

17/265 Gatehouse Lake – The minutes of the Meeting held on the 6th May, 2017 were received (proposed Cllr Swan/seconded Cllr Thompson). Cllr Richardson referred to the draft minutes of the Meeting held on the 22nd October and proposed approval of minute 17/GHL036 –

1. An application is made to the Land Registry to make the otter fence as the southern boundary and responsibility of the Parish Council as landowner;

Signed.....Date.....

2. To allow the continued use of the ditch as the outfall to the lake, but to clear the ditch and install a pipe and manhole to remove the need for regular access for ditch cleaning in the future manhole and
3. That any work to the hedge and maintenance of the fence at the Gatehouse lake side would be carried out from time to time by agreement, with the neighbouring landlord and should not to conflict with any requirements by way of greening rules or otherwise that might affect the agricultural position of his land.

The proposal was seconded by Cllr Lock and approved.

The GHIL Committee had considered the request made by the angling club for the Parish Council to fund half a ton of fish food (minute 17/233(a) refers). The Committee had recommended (minute 17/GHL 039 refers) to grant the request. It was **Resolved** to accept the recommendation (proposed Cllr Lock/seconded Cllr Wilson).

17/266 War Memorial – Cllr Richardson was to attend the Remembrance Service on the 12th November, 2017.

17/267 Data Protection Act – The Clerk’s registration as a data controller was to be renewed.

17/268 Street Name Bank – It was agreed to make no changes to the existing list of names.

17/269 To consider the Interim Audit of the 2017/18 Accounts – The Clerk reported the Auditor had identified a payment of £661.20 had been omitted from the payments approved by the Council. The payment was to be recorded in the payment of accounts at minute 17/276. The Auditor remained satisfied that the accounts and records of the Council continue to be well maintained.

17/270 Topics for the Overview and Scrutiny Committee to consider scrutinising in 2018/19 – The Clerk was to ask if decisions made by Yorkshire Water, as a consultees of planning applications, were eligible for review and scrutiny by the Committee.

17/271 ERNLLCA Officer Attendance at district committee meetings – A response to the membership survey was agreed.

17/272 Drifffield School’s Twilight Bus Service – That £500 be granted to the Drifffield Twilight Bus Scheme (proposed Cllr Sibley-Calder/seconded Cllr Thompson).

17/273 Preparation of the 2018/19 Parish Council Budget – It was agreed proposals for spend as part of the 2018/19 budget would be submitted to the Clerk by the 13th November, 2017. A draft budget would be presented to the next meeting.

17/274 Traffic issues on Howl Lane, Hutton – The Clerk was to explore the process involved in obtaining approval for prohibiting vehicles exceeding 7.5 tons from travelling between Hutton crossroads and Rotsea crossroads.

17/275 Standing water in Hobman Lane near the corner with The Green – Cllr Lisseter had agreed to raise concerns with East Riding of Yorkshire Council’s Highways Officers (minute 17/257(a) refers).

Signed.....Date.....

17/276 Payment of accounts, monthly budget report:

Cheque No	Name	Details	VAT	Total (including VAT)
June, 2017				
3122	T. Eling Landscapes and Garden Services.	Cutting footpaths 2 nd , 9 th and 10 th May, 2017.	110.20	661.20
October, 2017				
Auto	Dee Atkinson and Harrison.	FBT - Management fee.	18.20	109.20
3155	Hutton Cranswick Methodist Chapel.	Hire of Hall.		14.00
3156	Gina Simpson.	Expenses re RHS Britain In Britain Event (17/243).		162.10
3157	Mike Wardell.	SRA defibrillator outdoor security cabinet (17/240.)	89.80	538.80
3158	A. Johnson.	Half year audit and report.		160.00
3159	Information Commissioner.	Data protection registration.		35.00
3160	Yorkshire Water.	Garden allotments - water consumption.		44.98
3161	Opus Energy.	Electricity standing charge to 6 th October, 2017.	0.49	10.29
3162	T. Eling Landscapes and Garden Services.	Cutting Greens 4 th and 19 th September; trimming ivy on bus shelter.	66.30	397.80
3163	Administration.	Salary and expenses.	9.08	428.06
3164	Alma Printers.	Printing leaflets.		42.00
3165	Dee Atkinson and Harrison.	FBT - Management fee.	106.60	639.60
3166	B. B Farms Ltd.	Cutting of footpath 12.	19.00	114.00
Total			309.47	2695.83

Resolved - To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Sibley-Calder). Cllr Thompson presented a new style summary of the monthly budget report which was noted and was to be adopted for future budget reports.

17/277 Correspondence - The following correspondence was received and noted

- (a) Sport England Launches 'Tackling Inactivity and Economic Disadvantage Fund'.
- (b) ERNLLCA DCM - Tuesday 10th October, 2017.
- (c) East Riding of Yorkshire Pharmaceutical Needs Assessment Consultation.
- (d) Architectural Heritage Fund (AHF) - Project Development Grants.
- (e) CPRE ER Photographic Competition, 2017 - Award Presentation 26th October, 2017.
- (f) RVAS Funding Fair & Information Event – 19th October, 2017.
- (g) Healthwatch East Riding - Community Partnership.
- (h) Countryside Stewardship: Woodland Creation Grant.
- (i) HART Winter 2017 Newsletter and Mobility Matters campaign group letter.
- (j) Invitation - Lissett Community Wind Farm Fund - Annual Review Meeting 2017/2018 – 2nd November, 2017 - Hutton Cranswick Methodist Church.
- (k) Tackling Anti-Social Behaviour - Six Month Statistics ending 3rd September, 2017.
- (l) East Riding of Yorkshire Council - Review of Internal Drainage Boards (IDBs) - Recommendation Action.
- (m) Temporary Road Closure: Station Road, Hutton Cranswick from No 24 Station Road to its junction with Meggisons Turnpike, commencing on 27th November, 2017.
- (n) Annual Estimate of Rough Sleepers - the number of rough sleepers on the morning of Wednesday, 22nd November, 2017.

Signed.....Date.....

17/278 Next Meeting - It was agreed the next Meeting was to be held on the 22nd November, 2017 at the Methodist Chapel Hall, Main Street, Cranswick commencing at 7.00 pm.

Councillor Richardson proposed that the Meeting planned for the 27th December, 2017 be re-scheduled to the 20th December, 2017, this was seconded by Cllr Mrs Mills and unanimously agreed.

There being no further business, the meeting closed at 8.20 pm.

Signed.....Date.....