

## Hutton Cranswick Parish Council

### Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 19<sup>th</sup> December, 2018 at 7.00 pm.

**Present:** Councillors: Mrs Mills, Richardson (in the Chair), Poolford, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilson. Ward Councillor: Lisseter.

**Parishioners present:** One.

The Clerk recorded the minutes.

**18/278 Apologies:** Councillors: Lock and Mrs Thurlow. Ward Councillors: Mrs Evison and Owen.

#### 18/279 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Poolford	Item No.9(e) - 18/284(e) - Non-pecuniary - Acquaintance of applicants' family.
Cllr Mrs Mills	Item No.15 - 18/289 - Non-pecuniary - HCSRA Committee Member.
Cllr Mrs Simpson	Item No.15 - 18/289 - Non-pecuniary - HCSRA Committee Member.
Cllr Teare	Item No.9(b) - 18/284(b) - Non-pecuniary – Neighbour of applicant.
Cllr Teare	Item No.15 - 18/289 - Non-pecuniary - HCSRA Committee Member.

**18/280 Minutes – Resolved** – That the Minutes of the Meeting of the Council held on the 28<sup>th</sup> November, 2018, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Thompson).

**18/281 Membership** – Applications had been received from 2 residents to join the Council – **Resolved** – To co-opt Joanne Kelly and Richard Alderton (proposed Cllr Richardson/seconded Cllr Swan). Cllr Mrs Kelly and Cllr Alderton signed the Declaration of Acceptance of Office and joined the meeting.

Cllr Mrs Kelly declared a non-pecuniary interest (relative of applicant) in item 9(e), minute 18/284(e).

**18/282 Police Report** – Updates for East Wolds/Coastal and Driffield/Rural for November, 2018 were noted.

**18/283 Planning Matters** - The following decisions were noted:

- (a) **18/03179/PLF:** Erection of porch, following removal of existing and installation of replacement window to rear, Old Mill House, 97 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Full Planning Permission – Approved – 3 Conditions.
- (b) **18/03280/TPO:** TPO HUTTON VILLAGE - 1973 (REF:330) T18: Horse Chestnut: fell due to Bleeding Canker, Elm Tree Lodge, 72 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Works to Protected Trees – Consent Granted – 2 Conditions.
- (c) **18/03506/PLF:** Erection of single storey extensions to side and rear, following demolition of existing conservatory, The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Full Planning Permission – Approved – 2 Conditions.
- (d) **18/03546/PLF:** Alterations and extensions, including erection of single storey extension to rear, 5 The Paddocks, Hutton Cranswick, East Riding of Yorkshire, YO25 9PA – Full Planning Permission – Approved – 3 Conditions.

Signed.....Date.....

**18/284 Planning Applications-**

- (a) **18/03802/PLF:** Erection of single storey extension to side and rear, 26 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Thompson).
- (b) **18/03913/TCA:** CONSERVATION AREA - Remove Conifer (T1) and Holly (T2) to reduce any potential localised soil desiccation issues, 2A Hobman Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9PE – Tree Works in Conservation Area – **Resolved** - No Objections (proposed Cllr Mrs Mills/seconded Cllr Thompson).
- (c) **18/03902/PLF:** Change of use of agricultural building to stable block and part of agricultural land to equestrian use, and construction of a manege for private use, Land South of 7 Sheepman Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9RA – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Teare/seconded Cllr Thompson).
- (d) **18/04001/PLF:** Erection of extensions to the side and rear with porch to front and erection of garage/garden room to rear, 11 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Full Planning Permission – **Resolved** - No Objections (proposed Cllr Swan/seconded Cllr Wilson).
- (e) **18/03359/PLF:** Erection of a holiday let unit, (AMENDED PLANS), Land North West of Mill Lodge, Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Full Planning Permission – **Resolved** – To re-affirm the objection to the application. There was no material change to the proposals, the amendments had corrected the line of ownership and made changes to some elevations of a neighbouring property that reflected a more accurate shape of the building (proposed Cllr Thompson/seconded Cllr Swan).

**18/285 Representatives' reports:**

- (a) **In Bloom** – Cllr Mrs Simpson had supported the Santa Special train event. Cllr Mrs Simpson had received concerns from a number of rail users regarding Northern Rail issuing penalty fines for not having bought a rail ticket in advance of travelling. Northern Rail had confirmed that if there was no means of purchasing a ticket at the Station then a penalty fine would not be issued.
- (b) **Pond** – The excellent nativity scene on the island was noted. Cllr Sibley-Calder was to consider replacing some of the figures next year. The lights would remain on until the end of January, 2019.
- (c) **Footpath** – Cllr Poolford was to walk the footpaths before the end of March, 2019, any issues would be reported to the East Riding of Yorkshire Council's Countryside Access Officer. Cllr Richardson reported on a meeting proposing to divert footpath 5.

**18/286 Play Area** – The Clerk aimed to report alternative quotes for a new see-saw to the next Meeting.

**18/287 Clerk's report:**

- (a) **Car parking on Hutton Road** – Civil Engineering Services had provided a quotation for the design of a layby and obtaining prices and recommending a preferred contractor for carrying out the construction of the layby. The project was to be put on hold pending the results of the views of residents as part of the Parish Plan consultation.

Signed.....Date.....

- (b) **Grass Cutting** – The works specification was approved. The Clerk was to seek tenders. The Clerk was to check the status of the land of the former Church Rooms.

**18/288 Garden Allotments** – Cllr Poolford reported there was 4 vacant plots.

**18/289 HCRSA** – Cllr Swan reported Frances Johnson had been appointed as secretary. A ‘sponsor a brick’ (£30) initiative had been launched, as part of the fundraising for the new development of SRA.

**18/290 Centenary Wood** – The Committee was to consider a Woodland Assessment Report, following an inspection of the wood by an arboriculturalist and landscape architect.

**18/291 Gatehouse Lake** – The Committee was to consider proposals for a Lease to the Angling Club.

**18/292 War Memorial** – The Clerk had submitted a World War One Centenary Fund End of Grant Form which had been accepted by the East Riding of Yorkshire Council’s Rural Policy and Partnerships Team.

**18/293 Parish Plan** – Cllr Teare reported on progress on production of a new parish plan for Hutton Cranswick. Baseline information had been drawn down from the Data Observatory and the 2011 census.

A series of questions on community issues had been asked at events and group meetings, using post it notes and response boards. This has included events at the SRA, Christmas Fair, St Peter’s Church and an afternoon / evening at the WI hall. There was a high satisfaction level among respondents to living in Hutton Cranswick. However, the following key issues were raised:

Need for more affordable housing – housing which is two bedrooms – available as shared ownership or for rent.  
Need for traffic calming, more car parking, better traffic management.  
Need for dog owners to manage the toilet functions of their animals.

Interviews had taken place in the education sector with childminders, playgroup and Drifffield Secondary School. An interview was to take place with the primary school. Other education providers in the area will be approached. The survey was trying to identify if there was sufficient childcare / early years cover available in the area to meet demand over the next five years.

Work will start in January on surveying local businesses. Cllr Sibley-Calder asked if Health provision in the area was to be investigated. Cllr Teare confirmed that it was and asked Cllr Sibley-Calder for his guidance on areas to look at.

In 2019, ERYC will be carrying out a review of the Local Plan. This parish plan activity will also assist the Parish Council in drawing together a response for the Local Plan review.

**18/294 East Riding Local Plan Review Options Consultation** – Cllr Teare referred to documents previously circulated, including a powerpoint presentation used as feedback from a Town and Parish Council consultation meeting on the local plan review, he attended in November. Cllr Teare had suggested a number of responses. Cllr Thompson and Cllr Poolford had some reservations as to the time there was to fully discuss and understand the implications of the responses. It was noted personal responses could be made to the consultation. The following was agreed:

Question 1- In relation to the housing requirement for the East Riding, which option should be taken forward as part of the Local Plan review? Option 2 - As Option 1 (Use the new standard methodology to identify the local housing need for the East Riding as the basis for a new Local Plan requirement), but with an uplift to help address affordable housing needs identified in the Strategic Housing Market Assessment (proposed Cllr Teare/seconded Cllr Poolford).

Signed.....Date.....

Question 2 - In relation to the future distribution of new development, which option(s) should be taken forward as part of the Local Plan review? Option 1 Retain the current Settlement Network, revising it only where significant changes in circumstances are likely to affect the role and function of a settlement (proposed Cllr Teare/seconded Cllr Swan).

Question 5 - In relation to housing supply and delivery, which option should be taken forward as part of the Local Plan review? Option 2 - As Option 1 (Allocate sufficient land to meet the East Riding's housing needs over the plan period, including an extra level of supply to maintain flexibility), but in addition, identify specific reserve sites that would be managed and only released where the Council could no longer demonstrate a five-year supply of housing land (proposed Cllr Teare/seconded Cllr Thompson).

Question 9 - Are there any issues that the Council should consider when providing guidance on the mix of new housing development? 1. Smaller properties to be made available for shared ownership and rental. For first time buyers and the retirement market. 2. Attention to infrastructure needs and in particular provision of adequate utilities. Adequacy of water supply and disposal (proposed Cllr Teare/seconded Cllr Richardson).

**18/295 2019/20 Precept** – The East Riding of Yorkshire Council had approved a tax base for Hutton Cranswick Parish Council of 788.1 for Band D equivalent properties. It was **Resolved** (a) to approve a precept for 2019/20 for the sum of £30,105.00 and (b) to submit a Local Precept Demand to the East Riding of Yorkshire Council for the approved figure (proposed Cllr Richardson/seconded Cllr Swan).

**18/296 Tree works on The Green** – Cllr Poolford reported the works to the trees on the Green had been completed. The Tree Safety Survey and Report had recommended that a number of the trees be more closely inspected. Following inspection, one of the large chestnut trees (T24), which had lost two large limbs earlier in the year, was seen to be suffering extensive rot and was deemed dangerous. The tree was felled for safety reasons. The East Riding of Yorkshire Council Trees and Landscape Section has been informed.

**18/297 2019/20 National Salary Award** – Noted the increase in costs and **Resolved** – To adopt the 2019/20 National Salary Award for full time and part-time clerks agreed by the National Joint Council for Local Government Services (proposed Cllr Swan/seconded Cllr Thompson).

**18/298 Payment of accounts, monthly budget report:**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Auto	PWLB	Loan instalment		1124.71
3305	Hutton Cranswick WI Hall	Hire of Hall		12.00
3306	CPRE (Campaign to Protect Rural England)	Annual subscription		36.00
3307	Autela Group Limited	Payroll and work place pension assessment	7.80	46.80
3308	Opus Energy	Electricity standing charge to 2nd December, 2018	0.57	11.87
3309	HMRC	PAYE/NIC Liability - 06/10/2018 - 05/01/2019		272.00
3310	Administration	Salary and expenses		380.44
3311	M. Teare	Expenses re the purchase and installation of the Christmas Tree and lights on The Green.	94.91	569.43
<b>Totals</b>			<b>103.28</b>	<b>2453.25</b>

**Resolved** – To approve payment of accounts, as presented, as above. The bank account balances and the Monthly budget report were noted (proposed Cllr Mrs Mills/seconded Cllr Thompson).

Signed.....Date.....

**18/299 Correspondence** - The following correspondence was received and noted: -

- (a) ERNLLCA Newsletter, November, 2018 and Streetscape Flyer.
- (b) Bettys Trees for Life Fund.
- (c) Joint Local Access Forum Meeting – 12<sup>th</sup> December, 2018.
- (d) Youth Projects - 2019 Positive Activity Grant (PAG).
- (e) Letter of thanks from Drifffield School re donation to Twilight Bus Service.
- (f) East Riding Safeguarding Adults Board (ERSAB) December, 2018, Newsletter.
- (g) Greggs Foundation - Local Community Projects Fund.
- (h) Improving your access to be seen: GP and nurse appointments are now available in the East Riding of Yorkshire during the evenings and at weekends.
- (i) Humber & Wold Rural Action - invitation to AGM 18<sup>th</sup> December, 2018.
- (j) Responsible Financial Officer Training day – February, 2019 – It was approved that the Clerk attend the Event (proposed Cllr Richardson/seconded Cllr Thompson).
- (k) Northern Powergrid – who to contact in a power cut (Call 150 free of charge).

**18/300 Next Meeting** – It was agreed the next meeting was to be held on the 23<sup>rd</sup> January, 2019 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.15 pm.

Signed.....Date.....