

Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council held in the W.I. Hall, Main Street, Cranswick on Wednesday, 18th December, 2019 at 7.00 pm.

Present: Councillors: Alderton, Kelly, Lock, Richardson (in the Chair), Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. Ward Councillor: Lisseter.

Parishioners present: One.

The Clerk recorded the minutes.

19/284 Apologies: Councillors: Mills, Poolford. Ward Councillors: Evison, Owen.

19/285 Declaration of Pecuniary and Non-Pecuniary interests

Cllr Mrs Simpson Item No.15 - 19/296- Non-pecuniary - HCSRA Committee Member.

Cllr Teare Item No.15 - 19/296 - Non-pecuniary - HCSRA Committee Member.

19/286 Minutes – Resolved – That the Minutes of the Meeting of the Council held on the 27th November, 2019, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Thompson).

19/287 Noticeboards – It was agreed the board in Hutton was to be titled Hutton Cranswick. Cllr Kelly was to make final arrangements for the supply and installation of the boards.

19/288 Police Report – Noted updates from East Wolds and Coastal and Driffield/Rural for November, 2019.

19/289 Public Participation – Paul Lisseter informed Councillors that the Williamsfield Phase 3 site extension that was considered at appeal earlier in the year had been resubmitted as a new planning application. If Councillors wished to better understand the proposal, then a site visit can be arranged.

19/290 Planning Matters – The following decisions were noted:

- (a) **19/03445/TCA:** HUTTON CRANSWICK CONSERVATION AREA - Beech (T1); Crown lifting to 2.5m to increase clearance between ground level and lower branches and crown thinning (15%) to allow more light through the crown. Bird Cherry (T2); Crown thinning (15%) to allow more light through the crown. Pear (T10); Crown lifting to 3.5m to increase clearance between ground level and lower branches and crown thinning (20%) to allow more light through the crown. Cherry (T13); Crown thinning (5%) to allow more light through the crown at Octon House, 14 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9PD – Tree Works in Conservation Area – Raised No Objections.
- (b) **19/03529/TPO:** TPO EDDLEMERE LANE, HUTTON CRANSWICK - 1984 (REF: 351) - Fell Lime tree (T1), as in severe decline at 5 Simpsons Place, Hutton Cranswick, East Riding of Yorkshire, YO25 9BL – Works to Protected Trees – Consent Granted.
- (c) **19/03754/TCA:** HUTTON CONSERVATION AREA: Remove 2no. Silver Birch trees because they are growing within 10m of property and 5m within septic tank. Their removal will allow more light into property. 2no. replacement trees will be planted in a more appropriate position at Jenkinson Farm, 2 Jenkinson Lane, Hutton, East Riding of Yorkshire, YO25 9PY – Tree Works in Conservation Area – Raised No Objections.

Signed.....Date.....

19/291 Planning Applications:

- (a) **19/03971/PLF:** Erection of two storey extension and porch extension to front and first floor extension to side at Common Farmhouse, Watton Carrs Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9RD – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Wilson).
- (b) **19/03865/PLF:** Alterations and extensions, including erection of a single storey extension to front with external staircase and roof terrace, installation of a replacement external staircase to existing roof terrace, installation of blackened timber, weathered steel and zinc cladding, installation of roof mounted solar panels and an air source heat pump and erection of a detached car port at The Tower, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PF – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).
- (c) **19/04164/VAR:** Variation of Condition 4 (approved plans) to allow external design changes of planning permission 19/01072/PLF - Increase in roof height to create first floor accommodation, erection of two storey extensions to rear and side, following removal of existing conservatory and the erection of a detached double garage to rear at The Chestnuts, 70 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Variation of Condition – **Resolved** – To object to the application on grounds that the new building would be of an excessive scale when compared to the existing bungalow (proposed Cllr Swan/seconded Cllr Wilson).

19/292 Representatives reports:

- (a) **In Bloom** – Cllr Mrs Simpson reported that the Advent windows appeared very popular with residents. The Team supported the Santa Special on the 14th December, 2019. An update on an Event at Hull Station held earlier in the day was noted, this included the launch of a new direct service from Hull to Halifax.
- (b) **Pond** – It was noted, there had been no more signs of predation of fish.

19/293 Play Area – The actions resulting from the 4 weekly inspection were noted. It was agreed to accept an increased offer (£300.00) of compensation for the removal of the Teen Shelter (proposed Cllr Sibley-Calder/seconded Cllr Alderton).

19/294 Community Safety – It was agreed to accept a quotation for £130.00 to provide a viewing window in the bus shelter at Jenkinson Lane (proposed Cllr Sibley-Calder/seconded Cllr Thompson).

19/295 Clerk's report:

- (a) **Damage to the Green at the junction of Hobman Lane and Main Street** – The request for compensation from Warburtons was in the hands of the Company's insurers.
- (b) **Station Road traffic speed survey** – A speed survey carried out on Station Road, by PCSO Sharp, on the 17th December, 2019 was noted. It was agreed to ask for the survey to be repeated, as it was considered that normal driver behaviour would not have occurred, as the road was icy and that there was a delivery lorry parked for around 40 minutes which caused an obstruction resulting in drivers having to slow down to pass the lorry safely.

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(c) **Consultation on Strengthening police powers to tackle unauthorised encampments** – The Clerk had submitted a response to the Consultation.

(d) **Community Emergency Plan** – A review of the Plan would be presented to a future meeting.

19/296 HCSRA – Cllr Mrs Simpson reported a table tennis session was now held on a Tuesday. An all-day music event was planned for the 27th June, 2020; the Council had requested a copy of the Event Management Plan.

19/297 Parish Plan – Cllr Teare had organised two Parish Plan Issues workshops. Workshop 1 was on Friday, 31st January, 2020 between 7pm to 9pm at the W I Hall to cover topics, Community Life, Housing, Environment and Health and Well Being. Workshop 2 was on Friday, 28th February 2020 between 7pm to 9pm at the W I Hall to cover topics, Community Life, Education for all, Communication and the Local Economy. By the end of the month Cllr Teare planned to invite a number of key stakeholders to the Workshops.

19/298 Communication – An offer to upgrade the Council's website was under consideration.

19/299 Local Precept Demand for 2020-21 Precept – At its last Meeting, the Council approved to make a Local Precept Demand of £33,115.00. It was **Resolved** to submit a Local Precept Demand to the East Riding of Yorkshire Council for the approved figure (proposed Cllr Lock/seconded Cllr Sibley-Calder).

The final 2020-21 tax base for Hutton Cranswick Parish Council had been confirmed as 809.6 for Band D equivalent properties. In 2020-21, there would be an increase to the amount to be included for the Parish Council element of the Council Tax Bill as follows: -

Period		2019-20	2020-21	
Precept		£30,105.00	£33,115.00	
Band D Equivalent Tax Base		788.1	809.6	
Parish Council element included in the Council Tax Bill				
Property Bands	Band Ratio	Amount	Amount	Increase
A	.6/9	£ 25.47	£ 27.27	£ 1.80
B	.7/9	£ 29.71	£ 31.81	£ 2.10
C	.8/9	£ 33.96	£ 36.36	£ 2.40
D	.9/9	£ 38.20	£ 40.90	£ 2.70
E	.11/9	£ 46.69	£ 49.99	£ 3.30
F	.13/9	£ 55.18	£ 59.08	£ 3.90
G	.15/9	£ 63.67	£ 68.17	£ 4.50
H	.18/9	£ 76.40	£ 81.80	£ 5.40

As part of the annual review of the Council's financial requirements, it was always recognised as good accounting practice to review the Parish Council element of the Council Tax Bill when calculating the Local Precept Demand. Over the last 3 years, it was considered appropriate not to make an increase to the Parish charge. This year, the Council decided to make a small increase to the Parish charge paid by households to help the Parish Council maintain a healthy financial position.

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19/300 VE Day 75 on the 8th May, 2020 – Initial ideas to celebrate VE Day 75 were discussed. Cllr Teare agreed to provide a more detailed, costed proposal to a future meeting. An event was envisaged to be held on the Green.

19/301 Section 137 (4)(a) Local Government 1972 Act Expenditure Limit for 2020-21 – Section 137 allows a Parish Council to spend a limited amount of money for purposes that it has no other specific statutory expenditure. The expenditure, has to be in the Council's opinion, in the interests of, and will bring direct benefit to, the Parish or any part of it or all or some of its residents. The Ministry of Housing, Communities and Local Government had confirmed the appropriate sum for 2020-21 was £8.32 per elector.

Applying 2125 (the population figure reported to the auditor on 31st March, 2019) to the £8.32 results in an estimate of £17,680 for S137 expenditure in 2020-21. This figure would be firmed up on the 31st March, 2020.

Any expenditure must be contained within the Council budget.

19/302 Request from East Riding of Yorkshire Council's Flood Risk Management team to provide information of any flooding (property internal flooding, property external flooding, highway flooding) that occurred in the Parish during the recent floods in October and November, 2019 – It was noted flooding had occurred at the junction of Hobman Lane and the A164, on, Southgate, on Orchard Lane, on Hutton Road, on Jenkinson Lane and in the garden of Octon House, 14 The Green.

19/303 Budget – The latest budget position and bank reconciliation were noted.

19/304 Payments:

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
Approved at November Meeting(19/252)					
3407	R. Alderton	Purchase of replacement glass for Hutton BT box (19/199)	230.00	46.00	276.00
3408	J. Kelly	Expenses re refreshment for PC meeting 27th November, 2019	10.23		10.23
Total			240.23	46.00	286.23
December					
Auto	PWLB	Loan instalment	1124.71		1124.71
3420	Hutton Cranswick WI Hall	Hire of Hall	12.00		12.00
3421	Drifffield School	Donation to Twilight Bus Service (min 19/275)	500.00		500.00
3422	Opus Energy	Electricity standing charge: 1st to 30th November, 2019	11.91	0.60	12.51
3423	Peter Strawson Limited	Supply and delivery of Christmas Tree for the Green	388.33	77.67	466.00
3424	T. Eling Landscapes and Garden Services	Transplanting trees on the Green	45.00	9.00	54.00
3425	The Parish Notice Board Company	Supply and delivery of new noticeboards (50% deposit) (19/271)	1670.00	334.00	2004.00
3426	HMRC	PAYE/NIC Liability - 06/10/2019 - 05/01/2020	279.00		279.00
3427	Administration	Salary and expenses	426.86	7.36	434.22
3428	Autela Payroll Services Limited	Payroll and work place pension assessment 1/10/19 - 31/12/19	39.23	7.85	47.08
3429	Proludic Ltd	Replacement rubber handle cover and shackle	37.88	7.58	45.46
Total			4534.92	444.06	4978.98

Resolved – To approve payment of accounts, as presented (proposed Cllr Swan/seconded Cllr Alderton).

Signed.....Date.....

19/305 Other payments – Resolved – To approve a payment of £21.98 to Cllr Mrs Simpson for the recovery of expenses relating to the purchase of replacement outdoor leaflet dispenser/holder (proposed Cllr Swan/seconded Cllr Teare). The payments would be recorded on the January, 2020 agenda and in the Minutes.

19/306 Correspondence - The following correspondence was received and noted: -

- (a) Joint Local Access Forum Meeting 11th December, 2019.
- (b) A letter of thanks for allowing the Tree Lighting event on the Green sent on behalf of the Scouting and Guiding movements in the village.
- (c) East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – December, 2019, Newsletter.
- (d) East Riding of Yorkshire and Kingston upon Hull Joint Minerals Local Plan 2016-2033 notice of adoption, November, 2019.
- (e) ERNLLCA - Good Employment Day Training Event.
- (f) Hornsea Four offshore wind farm – extension of pre-application phase for the Development Consent Order application submission to September, 2020 from March, 2020.
- (g) Hornsea Four Consultation Summary Report December, 2019.

19/307 Next Meeting – It was agreed the next Meeting was to be held on the 22nd January, 2020 at 7.00 pm in the W.I. Hall, Main Street, Cranswick.

There being no further business, the Meeting closed at 8.00 pm.

Signed.....Date.....