

## Hutton Cranswick Parish Council

**Minutes of the Meeting of the Parish Council, held on the 27<sup>th</sup> May, 2020.**

**The Meeting was held remotely via Skype and open to the public. The session commenced at 7.19 pm.**

**Present:** Councillors: Alderton, Holtby, Kelly, Lock, Richardson (in the chair) Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson, Wilkinson, Wilson. **Parishioner:** One

**Apologies for absence:** Councillor: Poolford. Ward Councillors: Evison, Lisseter, Owen.

The Clerk recorded the minutes.

**20/137 Covid-19 Community Support Group** – Cllr Teare had received updates from the pod leaders who coordinate the response for those who need assistance, as a result of the pandemic and self-isolation in the village. It had been relatively quiet over the month. The main tasks had been collecting monthly prescriptions, shopping and contacting individuals to check on their wellbeing.

The team was grateful for the support they received from their volunteers and they had not come across any significant issues which affect the delivery of the service. As lockdown eases and businesses open up again, along with the local school, there was still an emphasis on social distancing and keeping safe. The Group appreciated the support of the Parish Council.

The Council recognised the Group was making a positive difference for those in greatest need.

**20/138 The Health Protection (Coronavirus, Restrictions) (England) (Amendment) Regulations 2020, relating to Closure of Burial Grounds** was noted.

**20/139 Scurf Dyke Solar Farm – Resolved** to approve the charitable Deed of Gift from JBM Solar Projects 4 Limited for a £40,000.00 Gift to Hutton Cranswick Parish Council towards the cost of the installation of a path for both cyclists and pedestrians (which was lit) to connect Station Road, Cranswick to the Sports and Recreation Association (SRA). It was noted that if the work was not carried out within 5 years of the date when the Gift was made, any unexpended balance had to be returned to JMB Solar Projects 4 Limited.

If, for any reason, the Council was unable to carry out the work for reasons beyond its control, then permission from JBM Solar Projects 4 Limited had to be sought for an alternative initiative prior to spending the Gift (proposed Cllr Teare/seconded Cllr Alderton).

The preferred route of the proposed new path crossed over two fields in private ownership. Cllr Thompson had contacted one of the landowners, who was supportive of the proposal.

**20/140 Police** – Reports from East Wolds and Coastal and Driffield/Rural for April, 2020 and an information poster ‘Steps You Can Take to Protect Your Home’ were noted.

The 2020 Rural Safety Conference hosted by Humberside Police, in partnership with the Office of the Police and Crime Commissioner for Humberside, which was to take place in March, but had to be cancelled due to the Covid-19 pandemic. One of the aims of the conference was to involve those attending in identifying the top 3 community safety priorities in rural areas. This would have been combined with a similar request to all of the Town & Parish Councils in rural areas across Humberside.

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It was important for the Police to be aware and understand what communities consider to be their most important priorities in order to develop and direct resources in the most efficient and effective way supporting communities in becoming self-sustaining, more resilient and safer.

A survey had included a choice of a number of potential community safety priorities, the Council considered the top 3 as: 1. Dwelling burglary, 2. Fly tipping and 3. Theft (including agricultural machinery).

**20/141 Allowances for Parish Councils** – The East Riding of Yorkshire Council’s Independent Remuneration Panel (Members’ Allowances Panel) had, following a review of allowances for town and parish councils, which included consideration of feedback from town and parish councils, had decided that: -

- (a) A parish basic allowance should not be paid to town and parish councillors, as the majority of town and parish councillors saw their role as voluntary and
- (b) In relation to travelling and subsistence allowances, the Panel has recommended that allowances should be paid in accordance with the East Riding of Yorkshire Council’s Members’ Allowances Scheme rates, for specific responsibilities and duties outside of the town or parish boundary.

To comply with the Local Authorities (Members’ Allowances) (England) Regulations 2003 the parish council, in establishing a members’ allowances scheme, had to publish a Public Notice and make available a copy of the Panel’s report. It was **Resolved** to approve the Public Notice, as presented and publish the Panel’s report (proposed Cllr Richardson/seconded Cllr Alderton).

**20/142 Planning Matters** – The following decisions were noted:

- (a) **20/00637/PLF**: Construction of new vehicular and pedestrian access at Land to the North and West of 17 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ – Full Planning Permission – Approved – 2 Conditions.
- (b) **19/04321/STPLF**: Construction of a solar farm and battery storage facility, together with all associated works, equipment and necessary infrastructure at Land North East of Eastfield Farm, Stockbridge Lane, Hutton Cranswick, East Riding of Yorkshire, YO25 9RB – Full Planning Permission – Approved – 10 Conditions.
- (c) **20/00627/PLF**: Erection of a single storey extension to side and alterations to existing attached garage to form additional living accommodation and proposed summer house to be retained (Part Retrospective) at 13 Southgate, Hutton Cranswick, East Riding of Yorkshire, YO25 9QX – Full Planning Permission – Approved – 3 Conditions.

**20/143 Planning Applications:**

- (a) **20/01260/PLF**: Change of use of land for siting of camping pods at Land South of Highfield Farm, Southburn Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9AF – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Teare).
- (b) **20/01320/VAR**: Variation of Condition 17 (Approved Plans) of planning permission 17/02572/PLF (Erection of 3 dwellings and a detached garage and alterations to existing outbuilding, following demolition of existing dwelling and part of outbuilding) at Site of Gartholme, 13 The Green, Hutton Cranswick, East Riding of Yorkshire, YO25 9QU – Variation of Condition – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Thompson).

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- (c) **20/01369/TCA: HUTTON CONSERVATION AREA** - Remove 1 no. Lawson Cypress tree, 1 no. Purple Leaved Plum and smaller mixed species tree group (TG1), to stop the influence of the trees on the soil below building foundation level and provide long term stability to the property (9 Mill Street) , 11 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Tree Works in Conservation Area (e-mailed to Cllrs 06/05/2020). Permission – **Resolved** – Not to object to the application (proposed Cllr Sibley-Calder/seconded Cllr Kelly).

**20/144 East Riding of Yorkshire Community Tree Planting Fund** – Deferred to the next meeting.

**20/145 VE Day** – It was noted that the East Riding Libraries had requested if the Council had any photographs or anecdotal memories of the celebrations held in the village on the 8<sup>th</sup> May, 1945.

**20/146 East Riding of Yorkshire Love Your High Street Fund** – It was noted that East Riding of Yorkshire Council had relaunched its ‘Love Your High Street Fund’, to help more businesses across the area in these challenging times. It had been expanded to cover the whole of the East Riding area and was still predominantly aimed at the ‘high street’ – including villages and rural businesses which offered a service to their local community. The Fund would offer 100% grants of up to £10,000.

**20/147 East Riding Local Plan Review** – It was noted that Local Plan policies and evidence base documents were being updated together with finalising the site assessment of land bids to be considered for allocation. A Draft Local Plan consultation was still anticipated to take place in Autumn, 2020.

**20/148 Impact of the coronavirus on the Village** – The Council supported a suggestion from a resident to promote making a record of the impact of coronavirus on the village.

**20/149 Noticeboards** – Cllr Mrs Simpson was to arrange for the new noticeboard to be installed in Centenary Wood. Cllr Swan was to confirm the position regarding the noticeboard in Hutton and the Clerk was to progress the installation of the replacement notice board currently sited opposite the pond.

**20/150 Communication Strategy** – Cllr Swan was to provide some statistics on usage of the new website to the next meeting.

**20/151 In-Bloom** – Noted the Annual Report, 2019 and latest update provided by Cllr Mrs Simpson.

**20/152 SRA** – Cllr Mrs Simpson reported that, in line with coronavirus safety guidance, received from the Village Hall Association, some outdoor activities had restarted including, tennis(singles), table tennis, the flying of drones and the general use of the playing fields for exercise. The hall remained closed.

**20/153 New footpath on The Green** – Cllr Teare had provided a plan showing two options for the provision of a new footpath on The Green, to help reduce risks for children and parents whilst crossing over the corner of The Green and Hobman Lane to and from the School. A guide estimate was noted. It was **Resolved** to further explore and work up a proposal for footpath two (proposed Cllr Swan/seconded Cllr Wilkinson).

**20/154 Gatehouse Lake** – The Council had received the annual lease fee from the Gatehouse Lake Angling Club and noted the minutes of the Club’s AGM meeting and financial statement for 2019-20.

**20/155 Precept** – Noted the receipt of the first half of Precept from East Riding of Yorkshire Council.

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**20/156 Monthly budget reports and bank statements/reconciliation** – Noted.

**20/157 To approve payment of accounts: -**

<u>Cheque No</u>	<u>Name</u>	<u>Details</u>	<u>Net of Vat</u>	<u>VAT</u>	<u>Total (including VAT)</u>
<b>April Payments: Invoices received after the publication of the April agenda and approved at the Meeting (20/113).</b>					
3473	T. Eling Landscapes and Garden Services	Resurfacing paths in Centenary Wood (20/075 (b)(a) - 20/086)	1966.00	393.20	2359.20
3474	ERNLLCA	Membership subscription to ERNLLCA and NALC	748.54		748.54
<b>Total</b>			<b>2714.54</b>	<b>393.20</b>	<b>3107.74</b>
<b>May Payments</b>					
3475	T. Eling Landscapes and Garden Services	Replace rotten gatepost at entrance to Centenary Wood; Cutting Greens on 14th and 28th April, 2020	366.00	73.20	439.20
3476	Opus Energy	Pond - Electricity standing charge/usage 1st April, 2020 to 6th May, 2020	14.37	0.72	15.09
3477	Administration	Salary and expenses	494.07	20.80	514.87
3478	The Open Spaces Society	Annual subscription	45.00		45.00
<b>Total</b>			<b>919.44</b>	<b>94.72</b>	<b>1014.16</b>

**Resolved** – To approve payment of accounts as presented (proposed Cllr Swan/seconded Cllr Wilson).

**20/158 Attendance of Meetings** – Section 85 of the Local Government Act 1972 - Vacation of office by failure to attend meetings was noted. It was **Resolved** to grant a leave of absence to any councillor that was unable to attend a Council meeting for a period of six months, as a result of difficulties due to the COVID-19 restrictions. The period of the leave of absence was until the end of the COVID-19 restrictions. (proposed Cllr Teare/seconded Cllr Thompson).

**20/159 Correspondence** - The following correspondence was received and noted: -

- (a) Insights from Came & Company Local Council Insurance - Cyber Security - Unoccupied Buildings - Useful Resources.
- (b) Update from East Riding of Yorkshire Council's Head of Streetscene Services, on the delivery of front-line services.
- (c) ERNLLCA Newsletter, April, 2020.
- (d) ERNLLCA Newsletter 2, May, 2020.
- (e) Keeping People with a Learning Disability and/or Autism People Connected.
- (f) COVID-19 - information from Sir Greg Knight MP concerning the government's new regulations for social distancing, which took effect from the 13<sup>th</sup> May, 2020.
- (g) COVID-19 - the Community Response in the East Riding of Yorkshire to the Coronavirus (COVID-19) Pandemic - A Further Update.
- (h) East Riding Safeguarding Adults Board (ERSAB) COVID-19 Newsletter for May, 2020.
- (i) ERNLLCA Newsletter 3, May, 2020.

**20/160 Confirmed** the next meeting was to be held on 24<sup>th</sup> June, 2020, by Skype, commencing at 7.00 pm.

There being no further business, the Meeting closed at 8.10 pm.

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