

Hutton Cranswick Parish Council
Minutes of the Meeting of the Parish Council, held on the 25th September, 2024.
The Meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

Present: Councillors: Bucknall, Ingham, Kelly, Poolford, Richardson, Sibley-Calder, Swan, Teare, Thompson (in the Chair). Public: Two. The Clerk recorded the minutes.

24/218 Apologies: Cllrs Alderton, Jones, Mrs Simpson and Ward Councillors.

24/219 Declaration of Pecuniary and Non-Pecuniary Interests: –

Cllr Ingham - Item 10(a) and minute 24/227(a) – Non-pecuniary – In-Bloom Member.

Cllr Ingham – Item 10(b) and minute 24/227(b) – Non-pecuniary – SRA Committee Member.

Cllr Teare - Item 10(e) and minute 24/227(e) – Non-pecuniary – Member of the Village Show Committee.

Cllr Teare - Item 16 and minute 24/233 – Non-pecuniary – Chairman of the Hutton Cranswick Bowls Club.

24/220 Minutes – Resolved – That the minutes of the meeting of the Council held on the 24th July, 2024, be approved and signed as a correct record (proposed Cllr Richardson/seconded Cllr Swan).

24/221 Public Participation – Melvyn Teare referred to his letter as Chairman of the Hutton Cranswick Bowls Club, that was to be considered at agenda item 16, seeking financial support, to fund new outdoor bowls equipment.

24/222 Financial Monitoring: -

(a) 2024-25 Budget – Month 5 position was noted.

(b) The Bank Reconciliation in August, 2024 was £105,909.22.

(c) 2024/25 Budget – Month 6 position and the proposed adjustments for Month 7 were noted.

(d) Bank Statements and Reconciliation, September 2024 was £102,446.66, which was verified and signed by Cllr Teare, being a member other than the Chairman and cheque signatory.

(e) Annual Estimates and Forward Planning for 2025-26 to 2027-28 - The Clerk had provided financial information to use as a basis for formulating the next 3-year budget. Draft budgets would be presented to the next meeting.

(f) A claim of £3,963.84 to recover VAT for the period 01/04/2024 to 30/09/2024 was noted.

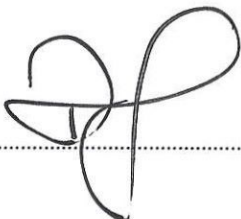
(g) It was **Resolved** to transfer £25,000.00 to the Council's Public Sector Deposit Fund Account (proposed Cllr Sibley-Calder/seconded Cllr Bucknall).

(h) An update of the Periodical Receipts Register was noted.

24/223 Questions to Ward Councillors – (a) Speeding in the Village – The Deputy Police and Crime Commissioner for Humberside was to attend the October Meeting to discuss speeding and road safety and the Commissioners initiatives, including Operation Snap (b) Southgate flooding - Cllr Thompson was to contact Ward Councillor Bibb to see what measures were planned by East Riding of Yorkshire Council to resolve the flooding problem that occurred each time there was heavy rainfall.

24/224 Annual Governance and Accountability Return (AGAR) for the year ending 31st March, 2024 – The external auditor had certified the Annual Return. Based on the review of Sections 1 and 2, the opinion of the auditor was that the information was in accordance with Proper Practices and no other matters had come to the auditor's attention giving cause for concern that relevant legislation and regulatory requirements had not been met. The Notice of audited accounts had been published on the 9th August, 2024. A timetable for the 2024-25 AGAR was noted.

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24/225 Planning Decisions – The following decisions were noted:

(a) **24/01689/PLF**: Erection of single storey extension to existing detached garage (Revised Scheme 23/02001/PLF) at Moat Lodge, 24 Station Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QZ - Full Planning Permission Granted – 2 Conditions.

(b) **24/00310/STVARE**: Variation of Condition 2 (approved plans) of planning permission 22/01990/STPLFE (Construction of sub-surface cable route from Drax Power Station to Trusthorpe Coastline with associated accesses and temporary construction compounds, in association with the Scotland to England Green Link), to allow the removal of cable routing at Skerne (application to be read in conjunction with planning application 24/00168/STPLFE) - Cross Country Cable Route From Drax Power Station to Trusthorpe Coastline, Fraisthorpe, East Riding of Yorkshire – Strategic Variation of Condition with EIA – Permission Granted – 22 Conditions.

24/226 Planning Applications:

(a) **24/02261/PLF**: Erection of a two storey and single storey extension to side, following removal of existing shed, erection of a single storey extension to rear, installation of windows to both side elevations, construction of Juliet balcony to rear and removal of chimney at Cang Carr Cottage, Watton Carrs Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9RD – Full Planning Permission - No objections had been raised by the Council.

(b) **24/02507/TCA**: HUTTON CONSERVATION AREA - Crown lift 1 no. Sycamore tree (T1) to 7 metres to allow more light into the garden and property; and Crown lift 1 no. Silver Birch tree (T2) by 5 metres (over the roof of the house) due to the branches being in the close proximity to the roof at 8 Church Street, Hutton, East Riding of Yorkshire, YO25 9PR – Tree Works in Conservation Area - No objections were raised by the Council (proposed Cllr Sibley-Calder/seconded Cllr Richardson).

24/227 Representatives reports: -

(a) **In Bloom** – Going into Autumn, most planted areas were still looking good. Further work was planned at the Station. This year, the Station had benefitted from grants from Northern Railway and excellent assistance from volunteers from Hymers College, KCOM, the SPAR shop and Hutton Cranswick Beavers. The results of the Yorkshire in Bloom judging held in July, 2024 would be published on the 26th September, 2024. The next Meeting of the group was on 5th November, 2024.

(b) **SRA** – The annual report from the Chairman was noted.

(c) **Pond** – Cllr Sibley-Calder's requests for the annual clearing of the pond to be done during October/November and an inspection of the tree on the island, were agreed.

(d) **Book Exchange** – A seat had been provided outside of The Exchange. Cllr Sibley-Cader was exploring the installation of a lighting system. The Exchange continued to be well used.

(e) **Village Show** – Cllr Teare had previously circulated the 2024 Village Show report. It was a successful event with increased footfall, more exhibitors and a very positive review from the audience and participants. The Show Committee had asked the Parish Council for a £1000.00 grant for the 2025 Show, as the Council's contribution in creating and maintaining the Show, as a community event - an activity which started with the publication of the Show schedule in April/May and throughout the summer with exhibition results published in the Driffield and Wolds Weekly and the October edition of The Bulletin. It was **Resolved** to award the £1000.00 as requested (proposed Cllr Teare/seconded Cllr Poolford).

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24/228 Centenary Wood – The recommendations in the Woodland Management Report were noted. Cllr Poolford was to present a costed programme of phased works to include a proposal for replacement trees to the October meeting. A report was to be included in The Bulletin.

24/229 Insurance Policy – Resolved – To renew the policy with Aviva Insurance, as recommended by Clear Insurance Management Ltd, at a cost of £1,014.54 (proposed Cllr Richardson/seconded Cllr Ingham).

24/230 East Riding of Yorkshire Council's Council Tax Support – the deadline for the Consultation was noted.

24/231 Payments, August, 2024 - £2,288.87

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
4048	Richard Alderton	Expenses: No Parking signs and fixings (24/ 102- 24/ 184)	119.04	23.81	142.85
4049	Melvyn Teare	Expenses: Commemoration of School's 150th Anniversary - pens (24/ 205)	224.99	45.00	269.99
4050	The Friends of Hutton Cranswick School	Grant towards the cost of repair/ renovation of the school pond (24/ 207)	500.00		500.00
4051	Opus Energy	Pond - Electricity standing charge (02/ 07/ 2024 to 01/ 08/ 2024)	11.61	0.58	12.19
4052	PKF Littlejohn LLP	Limited assurance review of Annual Governance and Accountability Return for year ended 31/ 03/ 2024	315.00	63.00	378.00
4053	S. Sanderson	Clerk salary and allowances	485.84		485.84
4054	Richard Lancaster	Centenary Wood Tree Safety Assessment Report (24/ 177)	500.00		500.00
Total			2156.48	132.39	2288.87

Resolved – To approve the payments, as presented. An overpayment to the Clerk was recovered as part of the September 2024 payments (proposed Cllr Richardson/seconded Cllr Ingham).

24/232 East Riding Local Plan Update - Proposed Modifications Consultation – The Council had no further comments on the Proposed Modifications.

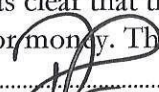
24/233 Hutton Cranswick Bowls Club – Resolved – To award a grant of £455.00 towards the cost of six new bowl collectors and rink equipment (proposed Cllr Thompson/seconded Cllr Richardson).

24/234 Remembrance Sunday – Cllr Teare reported that some additions had been made to the proposal considered by the Council at its last meeting following consultation with the two Churches. All had agreed that the Act of Remembrance was to be held at 11 am on Remembrance Sunday, the 10th November 2024. A full programme was to appear in The Bulletin. The outcome of the Event was to be reviewed and be used as a plan for future years.

24/235 Gatehouse Lake Committee – Resolved – To receive the Minutes of the meeting of the Gatehouse Lake Committee held on the 13th March, 2024 (proposed Cllr Poolford /seconded Cllr Ingham). Cllr Richardson gave feedback from the Gatehouse Lake Committee Meeting held on the 27th August, 2024.

24/236 The Green – The camber of the road at the rear of The Green was causing water to run off into a residents property and was to be reported to Highways/Ward Councillor Bibb.

24/237 Business Modernisation – Over the last month, Cllr Thompson had been trialling a new way of sharing meeting agenda items. It was agreed to extend the trial to all councillors for the October meeting.

24/238 Play Area – Following consideration of a firmed up price for the purchase and installation of the 'Dino Swing', it was clear that the cost of groundworks and extension to the safety surface did not offer the Council the best value for money. The safety surface that remained after the removal of the cantilever swing required extending
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with an additional ring of bonded rubber mulch around its perimeter and a number of patch repairs to its main area. Such work was expensive and the finished area was not subject to the usual guarantees given to new safety surfacing. A 'Giant Swing' was considered as an alternative. The 'Giant Swing' had a higher specification with a spacious swing basket, similar to the cantilever swing, that allowed room for many children to be seated, standing, or lying down compared to a rubber tyre of the 'Dino Swing'. The 'Giant Swing' was suitable for a wider age group of children. A completely new bonded rubber mulch safety surface would be installed which had the benefit of a 5 year guarantee. It was

Resolved – (a) To approve the purchase, in the sum of £21,111.20, of the 'Giant Swing' and associated ground works and safety surface as the replacement for the cantilever swing and (b) To apply for Commuted Sums (£11,635.20) to part fund the purchase (proposed Cllr Thompson/seconded Cllr Poolford).

24/239 Garden Allotments – Cllr Poolford reported some allotment crops in part had been decimated by rats. There were three vacant plots. Tenants had been reminded to keep their allotment plot(s) managed and tidy.

24/240 September 2024, Payments – £3,430.50.

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
4055	Hutton Cranswick WI Hall Account	Hire of Hall	20.00		20.00
4056	S. Sanderson	Salary and expenses - (correction of 20p overpayment in August, 2024)	485.64		485.64
4057	HMRC	PAYE/ NIC Liability - 06/ 07/ 2024 - 05/ 10/ 2024	344.80		344.80
4058	T. Eling Landscapes and Garden Services	Cutting Greens: 30/ 07/ and 12/ 08/ 2024 (22/ 047). Centenary Wood - maintenance.	559.00	111.80	670.80
4059	Clear Insurance Management Ltd	Insurance renewal: 01/ 10/ 2024 - 30/ 09/ 2025 (22/ 214)	1014.54		1014.54
4060	East Riding of Yorkshire Council	Box of A4 copy paper	14.75	2.95	17.70
4061	T. Eling Landscapes and Garden Services	Cutting Greens: 03/ 09/ 2024 (22/ 047).	192.00	38.40	230.40
4062	T. Eling Landscapes and Garden Services	The Green - Tree Works(T40) - damage following Storm Lilian	202.50	40.50	243.00
4063	Dee Atkinson and Harrison	Farming Allotments - Annual Rent Review - Land Agent Fees	336.35	67.27	403.62
Total			3169.58	260.92	3430.50

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Sibley-Calder).

24/241 Payment of invoices, following publication of the agenda - £895.00

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
4064	P.A. Watson	Bus shelter - A164 - Hobman Lane - repair damage caused by Storm Lilian.	550.00		550.00
4065	P.A. Watson	Gatehouse Lake - replace gate post at entrance; Play Area - repair picnic bench	345.00		345.00
Total			895.00	0.00	895.00

Resolved – To approve the payments, as presented (proposed Cllr Swan/seconded Cllr Poolford).

24/242 Correspondence – The following correspondence was received and noted: -

- Police - Drifffield and Rural Ward and East Wolds and Coastal Ward Update – August, 2024.
- Town and Parish Council Liaison Meeting Minutes June, 2024.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – AGM 12th September, 2024.
- Beverley and North Holderness Internal Drainage Board – AGAR 2023-24 - Notice of Conclusion of Audit.
- Street Lighting - SLA level 1 Schedule - £1301.67.
- ERNLLCA – Newsletter, August, 2024.

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- (g) Implementation of the Community Governance Review Final Recommendations.
- (h) Wansford Bridge Update – revised completion date 17th October, 2024.
- (i) Joint Local Access Forum – 18th September, 2024.
- (j) Police - Driffield and Rural Ward and East Wolds and Coastal Ward Update – September 2024.
- (k) Bluetongue virus – confirmed case near Withernsea.
- (l) Road Closure - Hobman Lane – 28th October, 2024 to 1st November, 2024 - Carriageway Works.
- (m) School Crossing Patrol Officer Vacancy – An advert was to be placed in The Bulletin and on social media.
- (n) Hornsea 4 offshore wind farm – notification of geophysical surveys.
- (o) Town and parish councillors' bulletin, Friday, 20th September, 2024.
- (p) The monthly inspection log of the Play Area.

24/243 **The Bulletin** – Topics for the next Edition: (a) Centenary Wood (Cllr Poolford), (b) Gatehouse Lake (Cllr Richardson and (c) School Patrol Officer (Cllr Thompson).

24/244 **Next Meeting** – 23rd October, 2024 at the WI Hall, Main Street, Cranswick.

24/245 **Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960) – Resolved** – That the public were invited to leave the meeting (proposed Cllr Teare/seconded Cllr Thompson).

24/246 **Farming Allotment** – The Agent had served a Rent Review Notice as per his recommendation.

There being no further business, the meeting closed at 8.15 pm.

Signed.....



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