

### Hutton Cranswick Parish Council

Minutes of the Meeting of the Parish Council, held on the 27<sup>th</sup> November, 2024.

The Meeting was held at the WI Hall, Main Street, Cranswick and commenced at 7.00 pm.

**Present:** Councillors: Alderton, Ingham, Jones, Kelly, Richardson, Sibley-Calder, Mrs Simpson, Swan, Teare, Thompson (in the Chair). Ward Councillor Bibb. Public: One. Dean Gray (Managing Director of Gray Architectural Design). The Clerk recorded the minutes.

**24/272 Apologies:** Cllr Bucknall and Cllr Poolford.

**24/273 Declaration of Pecuniary and Non-Pecuniary Interests:** –

Cllr Ingham - Item 10(a) and minute 24/280(a) – Non-pecuniary – In-Bloom Member.

Cllr Ingham – Item 10(b) and minute 24/280(b) – Non-pecuniary – SRA Committee Member.

Cllr Jones – Item 9(b) and minute 24/279(b) – Non-pecuniary – Neighbour of applicant.

Cllr Mrs Simpson – Item 10(a) and minute 24/280(a) – Non-pecuniary – In-Bloom Member.

Cllr Mrs Simpson – Item 10(b) and minute 24/280(b) – Non-pecuniary – SRA Committee Member.

**24/274 Minutes – Resolved** – That the minutes of the meeting of the Council held on the 23<sup>rd</sup> October, 2024, be approved and signed as a correct record (proposed Cllr Swan/seconded Cllr Ingham).

**24/275 Financial Monitoring:** -

(a) 2024-25 Budget – Month 8 position was noted.

(b) Bank Statements and Reconciliation, November, 2024 was £130,020.90

(c) The approved budgets for 2025-26 to 2027-28 were noted: -

Heading	2025-26	2026-27	2027-28
Payments	75454	143015.00	114033.00
Receipts	43866	41137.00	23979.00
<b>Net Budget</b>	<b>£ 31,588</b>	<b>£ 101,878</b>	<b>£ 90,054</b>

In compliance with financial regulation 4.2, the Clerk and the Chair of the Council signed off the salaries and wages including employer contributions: -

Heading	2025-26	2026-27	2027-28
Salaries/Wages	5853	6028	6209
PAYE/NIC Liability	1463	1507	1552
<b>Total</b>	<b>7316</b>	<b>7535</b>	<b>7761</b>

(d) The provisional timetable for the 2025-26 Tax Base/Precept was noted.

**24/276 Questions to Ward Councillors:** -

(a) Cllr Bibb was to seek a reply from East Riding of Yorkshire Council with regards to an officer attending a future meeting of the Parish Council, to explain the proposal to introduce new 'no waiting at any time' restrictions on The Green/Hobman Lane.

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(b) The Council had received information on speed indicator devices (SID), Do It For East Yorkshire (DIFEY) Community Grants and the Rural Partnership. The Council was to consider the use of SID's at a future meeting.

(c) Footpath/cycle way from Cranswick to Hutton – A reply from East Riding of Yorkshire Council's senior definitive map officer was noted. Cllr Ingham was disappointed that there had been no reply from Highways on the proposal of creating a new footway from the exit of footpath 2 onto Howl Lane to the entrance to the sports field.

(d) Flooding and sewage spills on Southgate. Cllr Thompson had sought details of remedial actions that East Riding of Yorkshire Council could take in conjunction with Yorkshire Water. Cllr Bibb was to seek a reply.

**24/277 National Joint Council for Local Government Services (NJC) Pay Scales – Resolved** (a) to adopt the new pay scales for 2024-25 (proposed Cllr Teare/seconded Cllr Ingham).

**24/278 Planning Decision** – The following decision was noted:

(a) **24/02997/TCA: HUTTON CONSERVATION AREA** - Crown lift 2 no. Wild Cherry trees (T1 & T2) to 5m and crown thin by 10-15%, to allow more light into the garden; Fell 1 no. Pine tree (T3) due to 50% crown failure at 17 Mill Street, Hutton, East Riding of Yorkshire, YO25 9PU – Tree Works in Conservation Area - No Objections.

**24/279 Planning Applications:**

(a) **24/03154/TCA: HUTTON CONSERVATION AREA** - Fell 1 no. Apple tree as the tree is dying, Pit Top Farm, 87 Hutton Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9PP – Tree Works in Conservation Areas – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Sibley-Calder).

(b) **24/03106/TCA: HUTTON CONSERVATION AREA** - Remove 1 no. Apple tree (1), as it is very large and overhangs a glass roof and could lead to potential damage; Crown reduce 1 no. Apple tree (2) by 1 metre in height and tidy lower branches to maintain the health of the tree; Remove 1 no. tree (3) as it appears to have been badly pruned previously; Crown reduce 2 no. trees (4 & 5) by 1 metre in height and tidy spindly lower branches to maintain the shape at 18 Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Tree Works in Conservation Areas – **Resolved** – Not to object to the application (proposed Cllr Richardson/seconded Cllr Alderton).

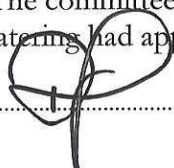
(c) **24/03308/TPO: HUTTON VILLAGE - 1973 - (REF 330) T8** - Crown reduce 1 no. Ash tree to a habitat monolith at approximately 8m, due to established and progressive Ash Dieback and associated hazards arising from its position on a single-track road and proximity of the mains power line running approximately 10m to the north of the main stem, North View House, 4A Orchard Lane, Hutton, East Riding of Yorkshire, YO25 9PZ – Works to Protected Trees – **Resolved** – Not to object to the application (proposed Cllr Swan/seconded Cllr Ingham).

(d) **24/03209/PLF: Change of use of industrial unit to motor vehicle preparation, including MOT testing at Unit 2, Cranswick Industrial Estate, Beverley Road, Hutton Cranswick, East Riding of Yorkshire, YO25 9QE** – Full Planning Permission – **Resolved** – Not to object to the application (proposed Cllr Richardson/seconded Cllr Teare).

**24/280 Representatives reports: -**

(a) **In Bloom** – Minutes of the meeting held on 5th November, 2024 and a further update, which covered finance, a debrief from Yorkshire in Bloom Awards, Village in Bloom Christmas Tree at St Peter's Church and updates on areas of responsibility, Meggison's Turnpike and the Station, were noted.

(b) **SRA** – The committee was ensuring that relevant policies were in place including members had a valid DBS check and those catering had appropriate Food Hygiene certificates. Safeguarding training was planned for February 2025.

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Grant monies had been used to purchase a deep slitter lawn aerator and grant funding was being explored to support the purchase of a professional grass cutter machine. Following a request in The Bulletin for ideas for new activities, the Committee was considering providing Paddle Tennis; Croquet and Green Gym.

Two pitches had been classed as an advanced standard and one pitch as a high standard by the Football Association.

Dog fouling on the sports field was becoming a serious issue. It was noted that the Council was to review its current Public Spaces Protection Order in the new year. (see minute 24/283).

(c) **Pond** – The Nativity scene and lights would be put up by the end of November, 2024.

(d) **Book Exchange** – The Exchange continued to be very well used. There was low stock of books for teenagers.

(e) **Beverley & North Holderness Internal Drainage Board** – The potential impact of the continued lack of maintenance on the River Hull was noted. A change in the management of the River Hull may result in raising funds through Council Tax.

**24/281 Gatehouse Lake** – The Angling Club's Autumn Report was noted.

**24/282 Remembrance Sunday** – Cllr Teare thanked all those that helped out at the Event. There were a lot more young people involved on the day, it was well attended and feedback had been positive. Thanks, from the Hutton Cranswick Scout Group was noted. The Chairman thanked Cllr Teare for organising the Event and communicating with the two Churches and local groups. Similar arrangements would be made for Remembrance Sunday in 2025.

**24/283 Public Spaces Protection Order (PSPO)** – The PSPO for Hutton Cranswick relates to Fouling and in part states *'If within the Parish of Hutton Cranswick a dog defecates at any time on land to which the public or any section of the public has access, on payment or otherwise, as of right or virtue of express or implied permission and a person who is in charge of the dog at the time fails to remove faeces from the land forthwith, that person shall be guilty of an offence'*.

*'A person in charge of a dog shall be guilty of an offence if, at any time, he/she takes the dog onto, or permits the dog to enter or to remain on 1. Cranswick Green childrens' play area and 2. Hutton Cranswick Primary School,*

East Riding of Yorkshire Council was to review Public Spaces Protection Order in 2025 and its anti-social behaviour team had invited the Parish Council to consider prospective Variations to its existing PSPO.

**24/284 Passivehaus Development** – This item was considered after item 24/274. Dean Gray sought the Council's views on plans for a proposed development of five, four-bedroom properties in Hutton Cranswick. The project had been designed with a focus on sustainability, community integration, and enhancing the local area. Mr Gray replied to questions raised by Councillors. The Chairman thanked Mr Gray for his presentation.

**24/285 Right of Way Footpaths** – A resident had raised a concern to Cllr Ingham about access to a footpath with a push chair. The Countryside Access Officer at East Riding of Yorkshire Council was to be consulted on the concern and on a more general point of access for people with disabilities.

**24/286 Salt Bins** – East Riding of Yorkshire Council had carried out winter maintenance visits to all salt bins. The salt bin on Sheepman Lane was damaged and was to be replaced at a cost of £438.00.

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**24/287 Centenary Wood – Resolved** – (a) To carry out the works identified in the Woodland Management Report 2024 over the next 4 or 5 years, (b) Undertake the work in the Northern Zone prior to March, 2025, with timber being retained by the tree surgeon and the landscape contractor tidy up brush and make good the ground at an estimated cost of £640.00, (c) Provide a replacement planting scheme for the Northern Zone and (d) Provide a proposal for the next phase to a future meeting (proposed Cllr Thompson/seconded Cllr Swan).

**24/288 Play Area** – Cllr Thompson reported that the Council had been awarded a £13,273.20 Commuted Sums Open Space Grant from the East Riding of Yorkshire Council towards the cost of the giant swing.

It was agreed that the play area be closed for the duration of the installation of the swing and to hire grass protection mats (Estimated £200.00) to protect the Green (proposed Cllr Thompson/seconded Cllr Alderton).

**24/289 Garden Allotments** – There were four vacant plots and outstanding rent from two tenants.

**24/290 Payments, November 2024 - £1,890.42.**

Cheque No	Name	Details	Net of Vat	VAT	Total (including VAT)
4075	Autela Payroll Services Limited	Payroll /HMRC EOY -(01/08/2024 to 30/11/2024).	75.55	15.11	90.66
4076	Royal British Legion	Wreath of poppies	25.00		25.00
4077	Post Office Ltd	EDF -Pond - Electricity standing charge (01/09/2024 to 01/11/2024)	22.77	1.14	23.91
4078	T. Eling Landscapes and Garden Services	Cutting Greens: 07/10/2024 & 04/11/2024 (22/047). Allotments-cutting/spraying	544.00	108.80	652.80
4079	Hutton Cranswick Bowls Club	Grant for six bowl collectors and rink equipment (24/233)	455.00		455.00
4080	S. Sanderson	Salary and expenses (printer toners)	592.16	21.30	613.46
4081	Hutton Cranswick WI Hall Account	Hire of Hall	20.00		20.00
4082	Gina Simpson	Leaflet dispenser	9.59		9.59
<b>Total</b>			<b>1744.07</b>	<b>146.35</b>	<b>1890.42</b>

**Resolved** – To approve the payments, as presented (proposed Cllr Richardson/seconded Cllr Jones).

Cllrs Mrs Simpson would present a revised Village leaflet to the January, 2025 Meeting.

**24/291 An invoice offering discount terms for an early payment – Resolved** – That an invoice offering a discount to be paid at the earliest opportunity and if between meetings the payment be reported to the next meeting (proposed Cllr Richardson/seconded Cllr Ingham).

**24/292 The Green – Resolved** – To provide temporary fencing (netting) to help protect the Green from vehicle damage at a cost of £320.00 (proposed Cllr Thompson/seconded Cllr Richardson).

**24/293 Correspondence** – The following correspondence was received and noted: -

- East Riding 4 Community Newsletter 25<sup>th</sup> October, 2024.
- Open consultation remote attendance and proxy voting at local authority meetings.
- ERMOS non-Sport 145 Certificate 2024.
- Summary of the presentation on road safety and speeding given by Deputy PCC for Humberside.
- National Association of Local Councils (NALC) Community Safety case studies.
- Southgate sewage spills - response from Yorkshire Water.
- Sexual Harassment in the Workplace - Training Video.
- Pensions Regulator - Re-enrolment and re-declaration.
- NALC Chief Executive's bulletin – 31<sup>st</sup> October, 2024.
- East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) – October, 2024 Newsletter.

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- (k) Date Protection Registration Renewal confirmation.
- (l) East Riding of Yorkshire Council - Pavement Licensing Policy - Public Consultation.
- (m) Round 3 of Northeast and Yorkshire Net Zero Hub's Energy Project Enabling Fund (EPEF).
- (n) Hedge Cutting on Orchard Lane.
- (o) Playing Pitch Strategy update - Newsletter 5.
- (p) NALC - Chief Executive's bulletin – 7<sup>th</sup> November, 2024.
- (q) Tackling Anti-Social Behaviour in the Community.
- (r) Rough Sleepers in the Parish on the evening of the 21<sup>st</sup> November, 2024, into the morning of the 22<sup>nd</sup> November, 2024 – A nil return was sent to East Riding of Yorkshire Council.
- (s) Temporary Traffic Regulation Order - Skerne Road, Driffield – 28<sup>th</sup> January, 2025 – 3<sup>rd</sup> February, 2025.
- (t) Temporary Traffic Regulation Order - Skerne Road, Driffield – 5<sup>th</sup> January, 2025 – 6<sup>th</sup> January, 2025.
- (u) Temporary Traffic Regulation Order – Orchard Lane, Hutton – 6<sup>th</sup> January, 2025 – 10<sup>th</sup> January, 2025.
- (v) Help for Households – Household Support Fund - £200 payments available until 28<sup>th</sup> February, 2025.
- (w) The monthly inspection log of the Play Area.

**24/294 The Bulletin** – Topics for the next Edition: (a) Protection of The Green (fencing) (Cllr Thompson), (b) Centenary Wood (Cllr Poolford) and (c) Public Spaces Protection Order – Dog Fouling (Cllr Ingham).

**24/295 Next Meeting** – 18<sup>th</sup> December, 2024 at the WI Hall, Main Street, Cranswick.

**24/296 Exclusion of press and public to resolve that due to the confidential nature of the business to be transacted, the press and the public are excluded from the remainder of the meeting (Section 1(2) Public Bodies Admissions to Meetings Act 1960)** (proposed Cllr Teare/seconded Cllr Alderton).

**24/297 Eastern Green Link 2 (EGL2)** – an update from the Agent was noted.

**24/298 Staffing Review** – The Clerk left the meeting. The performance and the work of the Clerk was discussed.

There being no further business, the meeting closed at 8.25 pm.

Signed..........Date 18/12/24.....